

# **MINUTES**

**I will send these on Monday, December 11,  
2023 (I forgot them on my personal  
computer)**

# **MONTHLY FINANCIALS**

TRIAL BALANCE REPORT  
Balance As of 11/30/2023

GL Number	Description	Debit Normal	Balance 11/30/2023 (Abnormal)	Credit Normal	Balance 11/30/2023 (Abnormal)
<b>Fund: 101 GENERAL FUND</b>					
<b>Account Category: Assets</b>					
<b>Department: 000</b>					
101-000-001.000	CASH - CHECKING		311,693.46		
101-000-003.000	CD-CENTRAL STATE BANK		80,664.56		
101-000-003.001	CD 150001711 HONOR BANK		125,000.00		
101-000-026.000	TAXES RECEIVABLE-DELINQ				539.21
101-000-084.000	DUE FROM OTHER GOVERNMTS		42,261.65		
101-000-084.206	DUE FROM FIRE		22,648.45		
101-000-084.703	DUE FROM TAX		2,361.32		
101-000-123.000	PREPAID EXPENSE		6,997.17		
Total Department 000:			591,626.61		539.21
Assets			591,626.61		539.21
<b>Account Category: Liabilities</b>					
<b>Department: 000</b>					
101-000-202.000	ACCOUNTS PAYABLE			5,119.00	
101-000-214.206	DUE TO FIRE FUND			22,489.98	
101-000-214.211	DUE TO FIRE EQUIPMENT	14,434.44			
101-000-228.000	MICHIGAN WITHHOLDING			4,709.63	
101-000-229.000	FEDERAL W/H			2,299.98	
101-000-229.001	FICA PAYABLE			16,632.86	
101-000-231.000	PAYROLL LIABILITIES			510.14	
101-000-257.000	ACCRUED WAGES			11,224.25	
101-000-339.000	DEFERRED REVENUE			436.69	
Total Department 000:			14,434.44	63,422.53	
Liabilities			14,434.44	63,422.53	
<b>Account Category: Fund Equity</b>					
<b>Department: 000</b>					
101-000-389.000	RETAINED EARNINGS			481,814.21	
Total Department 000:			0.00	481,814.21	
Fund Equity			0.00	481,814.21	
<b>Account Category: Revenues</b>					
<b>Department: 000</b>					
101-000-402.000	CURRENT PROPERTY TAXES			0.82	
101-000-411.000	DELINQUENT PROP TAXES			14.11	
101-000-447.000	PTAF'S			6,692.64	
101-000-476.000	LICENSES AND PERMITS			790.00	
101-000-574.000	STATE SHARED REV.			140,521.34	
101-000-626.000	FIRE DEPT. OPERA			49.75	
101-000-665.000	INTEREST			41.20	
101-000-667.000	RENT AND ROYALTIES			750.00	
101-000-676.001	PLATEE RIVER PARK REIMB			214,529.10	
101-000-677.001	MISC INCOME			1,969.34	
Total Department 000:			0.00	365,358.30	
Revenues			0.00	365,358.30	
<b>Account Category: Expenditures</b>					
<b>Department: 000</b>					
101-000-995.001	TRANSFER OUT	1,123.03			
101-000-995.208	TRANSFER OUT PARKS AND REC	115,345.00			
Total Department 000:		116,468.03			0.00
<b>Department: 101 TOWNSHIP BOARD</b>					
101-101-702.000	SALARIES AND WAGES		5,700.00		
101-101-727.000	OFFICE SUPPLIES		3,871.60		
101-101-801.000	PROFESSIONAL SERVICES		2,006.40		
101-101-803.000	DUES AND SUBSCRIPTIONS		13,909.09		
101-101-900.000	PRINTING		903.69		
101-101-955.000	EDUCATION/TRANS/MILES		30.42		
101-101-960.000	MISCELLANEOUS EXPENSES		13,430.03		
Total Department 101:			39,851.23		0.00
<b>Department: 171 SUPERVISOR</b>					
101-171-702.000	SALARIES AND WAGES		15,058.33		
101-171-727.000	OFFICE SUPPLIES		531.39		
101-171-955.000	EDUCATION/TRANS/MILES		180.00		
Total Department 171:			15,769.72		0.00

TRIAL BALANCE REPORT  
Balance As of 11/30/2023

GL Number	Description	Balance	
		Debit Normal (Abnormal)	Credit Normal (Abnormal)
<b>Fund: 101 GENERAL FUND</b>			
<b>Account Category: Expenditures</b>			
<b>Department: 215 CLERK</b>			
101-215-702.000	SALARIES AND WAGES	15,308.33	
101-215-703.000	DEPUTY WAGES	2,250.00	
101-215-955.000	EDUCATION/TRANS/MILES	17.55	
Total Department 215:		17,575.88	0.00
<b>Department: 247 BOARD OF REVIEW</b>			
101-247-702.000	SALARIES AND WAGES	1,900.50	
101-247-955.000	EDUCATION/TRANS/MILES	199.00	
Total Department 247:		2,099.50	0.00
<b>Department: 253 TREASURER</b>			
101-253-702.000	SALARIES AND WAGES	15,308.33	
101-253-703.000	DEPUTY WAGES	1,560.00	
Total Department 253:		16,868.33	0.00
<b>Department: 257 ASSESSOR</b>			
101-257-702.000	SALARIES AND WAGES	16,808.36	
101-257-727.000	OFFICE SUPPLIES	694.00	
Total Department 257:		17,502.36	0.00
<b>Department: 262 ELECTIONS</b>			
101-262-702.000	SALARIES AND WAGES	3,809.00	
101-262-727.000	OFFICE SUPPLIES	2,294.27	
Total Department 262:		6,103.27	0.00
<b>Department: 265 TOWNSHIP HALL/GROUNDS</b>			
101-265-702.000	SALARIES AND WAGES	16,000.00	
101-265-727.000	OFFICE SUPPLIES	980.00	
101-265-850.000	TELEPHONE	2,271.03	
101-265-920.000	UTILITIES	5,549.47	
101-265-930.000	MAINT. AND REPAIR	35,894.96	
101-265-956.000	SEASONAL MOWING AND PLOWING	1,900.00	
101-265-957.000	TOWNSHIP CLEANUP DAY	22,487.11	
101-265-960.000	MISCELLANEOUS EXPENSES	19,322.48	
Total Department 265:		104,405.05	0.00
<b>Department: 336 FIRE</b>			
101-336-969.001	CHARGEBACKS AND CC CHARGES		218.18
Total Department 336:		0.00	218.18
<b>Department: 567 CEMETERY</b>			
101-567-702.000	SALARIES AND WAGES	2,075.00	
101-567-920.000	UTILITIES	386.59	
101-567-930.000	MAINT. AND REPAIR	5,225.00	
101-567-956.000	SEASONAL MOWING AND PLOWING	4,425.00	
101-567-960.000	MISCELLANEOUS EXPENSES	253.13	
Total Department 567:		12,364.72	0.00
<b>Department: 701 PLANNING/ZONING</b>			
101-701-702.000	SALARIES AND WAGES	3,531.50	
101-701-707.000	ZA CONTRACT WAGES	3,166.00	
101-701-708.000	WAGE COMMITTEE MEMBERS	432.00	
101-701-727.000	OFFICE SUPPLIES	51.44	
101-701-801.000	PROFESSIONAL SERVICES	24,069.20	
101-701-955.000	EDUCATION/TRANS/MILES	891.48	
Total Department 701:		32,141.62	0.00
<b>Department: 850 OTHER FUNCTIONS</b>			
101-850-710.000	PAYROLL TAXES	23,013.25	
101-850-961.000	INSURANCE AND BONDS	29,141.00	
Total Department 850:		52,154.25	0.00
Expenditures		433,303.96	218.18
Total Fund 101:		1,039,365.01	911,352.43
+ NET OF REVENUES/EXPENDITURES - 22-23		0.00	128,012.58
		1,039,365.01	1,039,365.01

TRIAL BALANCE REPORT  
Balance As of 11/30/2023

GL Number	Description	Balance 11/30/2023	
		Debit Normal (Abnormal)	Credit Normal (Abnormal)
<b>Fund: 202 ROAD FUND</b>			
<b>Account Category: Assets</b>			
<b>Department: 000</b>			
202-000-001.000	CASH - CHECKING	174,954.08	
Total Department 000:		174,954.08	0.00
Assets		174,954.08	0.00
<b>Account Category: Fund Equity</b>			
<b>Department: 000</b>			
202-000-391.000	UNRESTRICTED NET ASSETS		147,151.10
Total Department 000:		0.00	147,151.10
Fund Equity		0.00	147,151.10
<b>Account Category: Revenues</b>			
<b>Department: 000</b>			
202-000-699.000	TRANSFERS IN		17,802.98
Total Department 000:		0.00	17,802.98
Revenues		0.00	17,802.98
Total Fund 202:		174,954.08	164,954.08
+ NET OF REVENUES/EXPENDITURES - 22-23		0.00	10,000.00
		174,954.08	174,954.08

TRIAL BALANCE REPORT  
Balance As Of 11/30/2023

GL Number	Description	Debit Normal (Abnormal)	Balance 11/30/2023	Credit Normal (Abnormal)	Balance 11/30/2023
<b>Fund: 206 FIRE MILLEAGE FUND</b>					
<b>Account Category: Assets</b>					
<b>Department: 000</b>					
206-000-001.000	CASH - CHECKING		146,026.47		
206-000-019.000	TAXES RECEIVABLE			1,725.59	
206-000-084.703	DUE FROM TAX			3.85	
206-000-123.000	PREPAID EXPENSE		3,599.67		
Total Department 000:			149,626.14	1,729.44	
Assets			149,626.14	1,729.44	
<b>Account Category: Liabilities</b>					
<b>Department: 000</b>					
206-000-214.101	DUE TO GENERAL			38,496.41	
206-000-257.000	ACCRUED WAGES			3,723.98	
Total Department 000:			0.00	42,220.39	
Liabilities			0.00	42,220.39	
<b>Account Category: Fund Equity</b>					
<b>Department: 000</b>					
206-000-390.000	FUND BALANCE			173,744.34	
Total Department 000:			0.00	173,744.34	
Fund Equity			0.00	173,744.34	
<b>Account Category: Revenues</b>					
<b>Department: 000</b>					
206-000-629.000	MILLEAGE MONEY			0.47	
206-000-665.000	INTEREST			26.31	
Total Department 000:			0.00	26.78	
Revenues			0.00	26.78	
<b>Account Category: Expenditures</b>					
<b>Department: 336 FIRE</b>					
206-336-702.000	SALARIES AND WAGES		54,583.02		
206-336-726.000	CLOTHING		597.92		
206-336-727.002	SUPPLIES PPE		5,820.00		
206-336-728.000	SUPPLIES/CLOTHING		1,262.30		
206-336-729.000	SUPPLIES/OTHER		141.72		
206-336-801.001	PHYSICALS		3,645.00		
206-336-803.000	DUES AND SUBSCRIPTIONS		1,790.00		
206-336-860.000	FUEL		1,335.06		
206-336-930.000	MAINT. AND REPAIR		3,925.14		
206-336-931.000	VEHICLE REPAIR		365.19		
206-336-932.000	EQUIPMENT REPAIR		800.00		
Total Department 336:			74,265.35	0.00	
<b>Department: 850 OTHER FUNCTIONS</b>					
206-850-710.000	PAYROLL TAXES		5,604.75		
Total Department 850:			5,604.75	0.00	
Expenditures			79,870.10	0.00	
Total Fund 206:			229,496.24	217,720.95	
+ NET OF REVENUES/EXPENDITURES - 22-23			0.00	11,775.29	
			229,496.24	229,496.24	

TRIAL BALANCE REPORT  
Balance As of 11/30/2023

GL Number	Description	Debit 11/30/2023 Normal (Abnormal)	Balance Credit 11/30/2023 Normal (Abnormal)
<b>Fund: 208 PARKS AND REC FUND</b>			
<b>Account Category: Assets</b>			
<b>Department: 000</b>			
208-000-001.000	CASH - CHECKING	75,458.41	
Total Department 000:		75,458.41	0.00
Assets		75,458.41	0.00
<b>Account Category: Liabilities</b>			
<b>Department: 000</b>			
208-000-202.000	ACCOUNTS PAYABLE		221,590.13
Total Department 000:		0.00	221,590.13
Liabilities		0.00	221,590.13
<b>Account Category: Fund Equity</b>			
<b>Department: 000</b>			
208-000-389.000	RETAINED EARNINGS		565.93
Total Department 000:		0.00	565.93
Fund Equity		0.00	565.93
<b>Account Category: Revenues</b>			
<b>Department: 000</b>			
208-000-540.001	GRANT INCOME/BAND		10,000.00
208-000-653.000	SPONSOR FEES		2,250.00
Total Department 000:		0.00	12,250.00
Revenues		0.00	12,250.00
<b>Account Category: Expenditures</b>			
<b>Department: 751 PARKS AND REC</b>			
208-751-801.000	PROFESSIONAL SERVICES	43,482.37	
208-751-802.000	PRP: PHASE 2 DESIGN/ENG	1,147.50	
208-751-802.001	PRP:PHASE 2 GRANT REPORTING		214,529.10
208-751-802.002	PRP:PHASE 2 CONST	165,086.06	
208-751-803.001	PRP:PHASE 3 DESIGN/ENG	817.50	
208-751-803.002	PRP:PHASE 3 GRANT REPORTING	192,372.92	
208-751-920.000	UTILITIES	706.60	
208-751-920.001	UTILITIES - WATER SAMPLE	85.00	
208-751-920.002	UTILITIES - WATER TEST	325.00	
208-751-925.000	LICENSE	230.00	
208-751-930.000	MAINT. AND REPAIR	3,450.25	
208-751-930.002	MAINT. AND REPAIR - WATERLINE	153.91	
208-751-936.000	OUTHOUSES	350.00	
208-751-956.000	SEASONAL MOWING AND PLOWING	10,400.00	
Total Department 751:		418,607.11	214,529.10
Expenditures		418,607.11	214,529.10
Total Fund 208:		494,065.52	448,935.16
+ NET OF REVENUES/EXPENDITURES - 22-23		0.00	45,130.36
		494,065.52	494,065.52

TRIAL BALANCE REPORT  
Balance As of 11/30/2023

GL Number	Description	Debit Normal (Abnormal)	Balance 11/30/2023	Credit Normal (Abnormal)	Balance 11/30/2023
<b>Fund: 211 FIRE EQUIPMENT FUND</b>					
<b>Account Category: Assets</b>					
<b>Department: 000</b>					
211-000-001.000	CASH - CHECKING		34,138.22		
211-000-019.000	TAXES RECEIVABLE			862.32	
211-000-084.101	DUE FROM GENERAL			13,025.00	
211-000-084.703	DUE FROM TAX		0.72		
Total Department 000:			34,138.94		13,887.32
Assets			34,138.94		13,887.32
<b>Account Category: Liabilities</b>					
<b>Department: 000</b>					
211-000-214.101	DUE TO GENERAL			25,702.10	
Total Department 000:			0.00		25,702.10
Liabilities			0.00		25,702.10
<b>Account Category: Fund Equity</b>					
<b>Department: 000</b>					
211-000-391.000	UNRESTRICTED NET ASSETS			45,554.51	
Total Department 000:			0.00		45,554.51
Fund Equity			0.00		45,554.51
<b>Account Category: Revenues</b>					
<b>Department: 000</b>					
211-000-402.000	CURRENT PROPERTY TAXES			0.23	
211-000-411.000	DELINQUENT PROP TAXES			10.59	
Total Department 000:			0.00		10.82
Revenues			0.00		10.82
<b>Account Category: Expenditures</b>					
<b>Department: 344 FIRE EQUIPMENT ACTIVITIES</b>					
211-344-730.000	EQUIPMENT SUPPLIES			98.00	
211-344-969.000	MILLAGE MONEY FOR EQUIPMENT		49,704.01		
Total Department 344:			49,704.01		98.00
Expenditures			49,704.01		98.00
Total Fund 211:			83,842.95		85,252.75
+ DEFICIENCY OF REVENUES/EXPENDITURES - 22-23			1,409.80		0.00
			85,252.75		85,252.75



TRIAL BALANCE REPORT  
Balance As Of 11/30/2023

GL Number	Description	Debit Normal	Balance 11/30/2023 (Abnormal)	Credit Normal	Balance 11/30/2023 (Abnormal)
<b>Fund: 703 TAX FUND</b>					
<b>Account Category: Assets</b>					
<b>Department: 000</b>					
703-000-001.000	CASH - CHECKING		28,908.06		
Total Department 000:			28,908.06		0.00
Assets			28,908.06		0.00
<b>Account Category: Liabilities</b>					
<b>Department: 000</b>					
703-000-202.000	ACCOUNTS PAYABLE		643,632.64		
703-000-274.000	UNDISTRIBUTED TAX COLLECTIONS		1,822,450.25		
703-000-275.000	DUE TO TAYPAYERS		539.02		
703-000-277.000	VOIDED CHECK		2.59		
Total Department 000:			2,466,624.50		0.00
Liabilities			2,466,624.50		0.00
<b>Account Category: Fund Equity</b>					
<b>Department: 000</b>					
703-000-389.000	RETAINED EARNINGS		24,995.53		
703-000-390.000	FUND BALANCE				680.25
Total Department 000:			24,995.53		680.25
Fund Equity			24,995.53		680.25
<b>Account Category: Revenues</b>					
<b>Department: 000</b>					
703-000-405.000	PROPERTY TAX - DO NOT USE				14.61
703-000-406.000	SUMMER TAX				679,652.21
703-000-407.000	WINTER TAX				2,309.71
703-000-410.000	PERSONAL PROPERTY TAX				264.79
703-000-665.000	INTEREST				13.76
Total Department 000:			0.00		682,255.08
Revenues			0.00		682,255.08
Total Fund 703:			2,520,528.09		682,935.33
+ NET OF REVENUES/EXPENDITURES - 22-23			0.00		1,837,592.76
			2,520,528.09		2,520,528.09
Total All Funds			4,542,251.89		2,511,150.70
+ DEFICIENCY OF REVENUES/EXPENDITURES - 22-23			1,409.80		2,032,510.99
			4,543,661.69		4,543,661.69

REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2023

23-24 Amended Budget YTD Balance 11/30/2023 Normal (Abnormal) Activity For 11/30/2023 Increase (Decrease) Balance 11/30/2023 Normal (Abnormal) Available 11/30/2023 % Bgdt Used

GL Number	Description	23-24 Amended Budget	YTD Balance 11/30/2023 Normal (Abnormal)	Activity For 11/30/2023 Increase (Decrease)	Balance 11/30/2023 Normal (Abnormal)	Available 11/30/2023	% Bgdt Used
<b>Fund: 101 GENERAL FUND</b>							
<b>Account Category: Revenues</b>							
<b>Department: 000</b>							
101-000-402.000	CURRENT PROPERTY TAXES	69,607.00	0.82	0.00	69,606.18	0.00	0.00
101-000-411.000	DELINQUENT PROP TAXES	5,700.00	14.11	0.00	5,685.89	0.25	0.25
101-000-424.000	SWAMP TAXES	10,000.00	0.00	0.00	10,000.00	0.00	0.00
101-000-447.000	PTAF'S	25,566.00	6,692.64	105.57	18,873.36	26.18	26.18
101-000-448.000	SUMMER TAX COLLECTION	4,500.00	0.00	0.00	4,500.00	0.00	0.00
101-000-476.000	LICENSES AND PERMITS	1,600.00	790.00	0.00	810.00	49.38	49.38
101-000-574.000	STATE SHARED REV.	217,516.00	140,521.34	40,058.34	76,994.66	64.60	64.60
101-000-626.000	FIRE DEPT. OPERA	0.00	49.75	0.00	(49.75)	100.00	100.00
101-000-628.000	CEMETERY SEXTON	4,500.00	0.00	0.00	4,500.00	0.00	0.00
101-000-665.000	INTEREST	300.00	41.20	0.00	258.80	13.73	13.73
101-000-667.000	RENT AND ROYALTIES	2,000.00	750.00	75.00	1,250.00	37.50	37.50
101-000-676.001	PLATEE RIVER PARK REIMB	0.00	214,529.10	0.00	(214,529.10)	100.00	100.00
101-000-677.001	MISC INCOME	0.00	1,969.34	1,666.30	(1,969.34)	100.00	100.00
Total Dept 000		341,289.00	365,358.30	41,905.21	(24,069.30)	107.05	107.05
Revenues		341,289.00	365,358.30	41,905.21	(24,069.30)	107.05	107.05
<b>Account Category: Expenditures</b>							
<b>Department: 000</b>							
101-000-995.001	TRANSFER OUT	0.00	1,123.03	0.00	(1,123.03)	100.00	100.00
101-000-995.208	TRANSFER OUT PARKS AND REC	0.00	115,345.00	0.00	(115,345.00)	100.00	100.00
Total Dept 000		0.00	116,468.03	0.00	(116,468.03)	100.00	100.00
<b>Department: 101 TOWNSHIP BOARD</b>							
101-101-702.000	SALARIES AND WAGES	6,000.00	5,700.00	750.00	300.00	95.00	95.00
101-101-727.000	OFFICE SUPPLIES	600.00	3,871.60	663.00	(3,271.60)	645.27	645.27
101-101-801.000	PROFESSIONAL SERVICES	15,000.00	2,006.40	0.00	12,993.60	13.38	13.38
101-101-803.000	DUES AND SUBSCRIPTIONS	12,000.00	13,909.09	589.00	(1,909.09)	115.91	115.91
101-101-900.000	PRINTING	1,000.00	903.69	58.05	96.31	90.37	90.37
101-101-955.000	EDUCATION/TRANS/MILES	1,000.00	30.42	0.00	969.58	3.04	3.04
101-101-960.000	MISCELLANEOUS EXPENSES	0.00	13,430.03	0.00	(13,430.03)	100.00	100.00
101-101-971.000	CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		55,600.00	39,851.23	2,060.05	15,748.77	71.67	71.67
<b>Department: 171 SUPERVISOR</b>							
101-171-702.000	SALARIES AND WAGES	23,100.00	15,058.33	1,925.00	8,041.67	65.19	65.19
101-171-703.000	DEPUTY WAGES	400.00	0.00	0.00	400.00	0.00	0.00
101-171-727.000	OFFICE SUPPLIES	400.00	531.39	10.00	(131.39)	132.85	132.85
101-171-955.000	EDUCATION/TRANS/MILES	200.00	180.00	0.00	20.00	90.00	90.00
Total Dept 171 - SUPERVISOR		24,100.00	15,769.72	1,935.00	8,330.28	65.43	65.43
<b>Department: 215 CLERK</b>							
101-215-702.000	SALARIES AND WAGES	23,100.00	15,308.33	1,925.00	7,791.67	66.27	66.27
101-215-703.000	DEPUTY WAGES	1,000.00	2,250.00	30.00	(1,250.00)	225.00	225.00
101-215-704.000	RECORDING SECRETARY WAGES	840.00	0.00	0.00	840.00	0.00	0.00
101-215-727.000	OFFICE SUPPLIES	250.00	0.00	0.00	250.00	0.00	0.00
101-215-955.000	EDUCATION/TRANS/MILES	500.00	17.55	0.00	482.45	3.51	3.51
Total Dept 215 - CLERK		25,690.00	17,575.88	1,955.00	8,114.12	68.42	68.42
<b>Department: 247 BOARD OF REVIEW</b>							
101-247-702.000	SALARIES AND WAGES	1,650.00	1,900.50	0.00	(250.50)	115.18	115.18

REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 11/30/2023 Normal (Abnormal)	Activity For 11/30/2023 Increase (Decrease)	Balance 11/30/2023 Normal (Abnormal)	Available 11/30/2023	% Bgdt Used
<b>Fund: 101 GENERAL FUND</b>							
<b>Account Category: Expenditures</b>							
<b>Department: 247 BOARD OF REVIEW</b>							
101-247-935.000	EDUCATION/TRANS/MILES	900.00	199.00	0.00	701.00		22.11
	Total Dept 247 - BOARD OF REVIEW	2,550.00	2,099.50	0.00	450.50		82.33
<b>Department: 253 TREASURER</b>							
101-253-702.000	SALARIES AND WAGES	23,100.00	15,308.33	1,925.00	7,791.67		66.27
101-253-703.000	DEPUTY WAGES	1,500.00	1,560.00	60.00	(60.00)		104.00
101-253-727.000	OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00		0.00
101-253-900.000	PRINTING	2,500.00	0.00	0.00	2,500.00		0.00
101-253-955.000	EDUCATION/TRANS/MILES	1,000.00	0.00	0.00	1,000.00		0.00
	Total Dept 253 - TREASURER	29,100.00	16,868.33	1,985.00	12,231.67		57.97
<b>Department: 257 ASSESSOR</b>							
101-257-702.000	SALARIES AND WAGES	28,100.00	16,808.36	2,341.67	11,291.64		59.82
101-257-727.000	OFFICE SUPPLIES	1,800.00	694.00	0.00	1,106.00		38.56
	Total Dept 257 - ASSESSOR	29,900.00	17,502.36	2,341.67	12,397.64		58.54
<b>Department: 262 ELECTIONS</b>							
101-262-702.000	SALARIES AND WAGES	0.00	3,809.00	2,262.00	(3,809.00)		100.00
101-262-727.000	OFFICE SUPPLIES	5,000.00	2,294.27	1,718.27	2,705.73		45.89
101-262-801.000	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00		0.00
	Total Dept 262 - ELECTIONS	7,000.00	6,103.27	3,980.27	896.73		87.19
<b>Department: 265 TOWNSHIP HALL/GROUNDS</b>							
101-265-702.000	SALARIES AND WAGES	25,200.00	16,000.00	2,000.00	9,200.00		63.49
101-265-727.000	OFFICE SUPPLIES	1,000.00	980.00	0.00	20.00		98.00
101-265-850.000	TELEPHONE	4,000.00	2,271.03	332.57	1,728.97		56.78
101-265-920.000	UTILITIES	8,500.00	5,549.47	1,587.25	2,950.53		65.29
101-265-930.000	MAINT. AND REPAIR	75,000.00	35,894.96	32,045.01	39,105.04		47.86
101-265-956.000	SEASONAL MOWING AND PLOWING	4,000.00	1,900.00	0.00	2,100.00		47.50
101-265-957.000	TOWNSHIP CLEANUP DAY	20,000.00	22,487.11	0.00	(2,487.11)		112.44
101-265-960.000	MISCELLANEOUS EXPENSES	0.00	19,322.48	0.00	(19,322.48)		100.00
	Total Dept 265 - TOWNSHIP HALL/GROUNDS	137,700.00	104,405.05	35,964.83	33,294.95		75.82
<b>Department: 336 FIRE</b>							
101-336-969.001	CHARGEBACKS AND CC CHARGES	0.00	(218.18)	0.00	218.18		100.00
101-336-971.000	CAPITAL OUTLAY	10,000.00	0.00	0.00	10,000.00		0.00
	Total Dept 336 - FIRE	10,000.00	(218.18)	0.00	10,218.18		2.18
<b>Department: 567 CEMETERY</b>							
101-567-702.000	SALARIES AND WAGES	4,000.00	2,075.00	0.00	1,925.00		51.88
101-567-920.000	UTILITIES	700.00	386.59	110.11	313.41		55.23
101-567-930.000	MAINT. AND REPAIR	13,700.00	5,225.00	0.00	8,475.00		38.14
101-567-956.000	SEASONAL MOWING AND PLOWING	0.00	4,425.00	1,475.00	(4,425.00)		100.00
101-567-960.000	MISCELLANEOUS EXPENSES	500.00	253.13	0.00	246.87		50.63
101-567-971.000	CAPITAL OUTLAY	10,000.00	0.00	0.00	10,000.00		0.00
	Total Dept 567 - CEMETERY	28,900.00	12,364.72	1,585.11	16,535.28		42.78
<b>Department: 701 PLANNING/ZONING</b>							
101-701-702.000	SALARIES AND WAGES	5,800.00	3,531.50	435.00	2,268.50		60.89
101-701-707.000	ZA CONTRACT WAGES	37,200.00	3,166.00	0.00	34,034.00		8.51
101-701-708.000	WAGE COMMITTEE MEMBERS	600.00	432.00	272.00	168.00		72.00

REVENUE AND EXPENDITURE REPORT

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GL Number	Description	23-24 Amended Budget	YTD Balance 11/30/2023 Normal (Abnormal)	Increase (Decrease)	Activity For 11/30/2023	Balance 11/30/2023 Normal (Abnormal)	Available 11/30/2023	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expending/Zoning</b>								
<b>Department: 701 PLANNING/ZONING</b>								
101-701-727.000	OFFICE SUPPLIES	0.00	51.44		51.44	(51.44)		100.00
101-701-801.000	PROFESSIONAL SERVICES	13,000.00	24,069.20		3,166.00	(11,069.20)		185.15
101-701-900.000	PRINTING	1,000.00	0.00		0.00	1,000.00		0.00
101-701-955.000	EDUCATION/TRANS/MILES	1,000.00	891.48		391.48	108.52		89.15
	Total Dept 701 - PLANNING/ZONING	58,600.00	32,141.62		4,315.92	26,458.38		54.85
<b>Department: 751 PARKS AND REC</b>								
101-751-960.000	MISCELLANEOUS EXPENSES	115,345.00	0.00		0.00	115,345.00		0.00
	Total Dept 751 - PARKS AND REC	115,345.00	0.00		0.00	115,345.00		0.00
<b>Department: 850 OTHER FUNCTIONS</b>								
101-850-710.000	PAYROLL TAXES	6,000.00	23,013.25		918.05	(17,013.25)		383.55
101-850-961.000	INSURANCE AND BONDS	12,500.00	29,141.00		0.00	(16,641.00)		233.13
	Total Dept 850 - OTHER FUNCTIONS	18,500.00	52,154.25		918.05	(33,654.25)		281.91
<b>Expenditures</b>								
	Fund 101 - GENERAL FUND:	542,985.00	433,085.78		57,040.90	109,899.22		79.76
<b>TOTAL REVENUES</b>								
	TOTAL EXPENDITURES	341,289.00	365,358.30		41,905.21	(24,069.30)		
<b>NET OF REVENUES &amp; EXPENDITURES:</b>								
		542,985.00	433,085.78		57,040.90	109,899.22		
		(201,696.00)	(67,727.48)		(15,135.69)	(133,968.52)		

REVENUE AND EXPENDITURE REPORT  
Balance As of 11/30/2023

GL Number	Description	23-24 Amended Budget		YTD Balance 11/30/2023		Activity For 11/30/2023 Increase (Decrease)	Balance Normal	Available 11/30/2023 (Abnormal)	% Bdgt Used
		Normal	Abnormal	Normal	Abnormal				
<b>Fund: 202 ROAD FUND</b>									
<b>Account Category: Revenues</b>									
<b>Department: 000</b>									
202-000-699.000	TRANSFERS IN			17,802.98		0.00		(8,302.98)	187.40
Total Dept 000		9,500.00		17,802.98		0.00		(8,302.98)	187.40
<b>Revenues</b>									
Total Dept 441 - PUBLIC WORKS		9,500.00		17,802.98		0.00		(8,302.98)	187.40
<b>Account Category: Expenditures</b>									
<b>Department: 441 PUBLIC WORKS</b>									
202-441-963.000	BRINING			0.00		0.00		22,342.94	0.00
202-441-995.000	TRANSFER OUT			0.00		0.00		57,356.00	0.00
Total Dept 441 - PUBLIC WORKS		22,342.94		0.00		0.00		79,698.94	0.00
Expenditures		79,698.94		0.00		0.00		79,698.94	0.00
<b>Fund 202 - ROAD FUND:</b>									
TOTAL REVENUES		9,500.00		17,802.98		0.00		(8,302.98)	
TOTAL EXPENDITURES		79,698.94		0.00		0.00		79,698.94	
NET OF REVENUES & EXPENDITURES:		(70,198.94)		17,802.98		0.00		(88,001.92)	

REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2023

23-24 Amended Budget YTD Balance 11/30/2023 Normal (Abnormal) Increase (Decrease) Activity For 11/30/2023 Balance 11/30/2023 Normal (Abnormal) Available 11/30/2023 % Bdgt Used

Fund: 206 FIRE MILLEAGE FUND

Account Category: Revenues

Department: 000

206-000-626.000 FIRE DEPT. OPERA  
 206-000-629.000 MILLEAGE MONEY  
 206-000-665.000 INTEREST

Total Dept 000

Revenues

Account Category: Expenditures

Department: 336 FIRE

206-336-702.000 SALARIES AND WAGES  
 206-336-711.000 INSURANCE  
 206-336-726.000 CLOTHING  
 206-336-727.000 OFFICE SUPPLIES  
 206-336-727.002 SUPPLIES PPE  
 206-336-728.000 SUPPLIES/CLOTHING  
 206-336-729.000 SUPPLIES/OTHER  
 206-336-801.001 PHYSICALS  
 206-336-803.000 DUES AND SUBSCRIPTIONS  
 206-336-860.000 FUEL  
 206-336-862.000 INCIDENT SUPPORT  
 206-336-930.000 MAINT. AND REPAIR  
 206-336-931.000 VEHICLE REPAIR  
 206-336-931.001 RADIO REPAIR  
 206-336-932.000 EQUIPMENT REPAIR  
 206-336-935.000 EDUCATION/TRANS/MILES  
 206-336-955.001 MILEAGE

Total Dept 336 - FIRE

Department: 850 OTHER FUNCTIONS

206-850-710.000 PAYROLL TAXES

Total Dept 850 - OTHER FUNCTIONS

Expenditures

Fund 206 - FIRE MILLEAGE FUND:

TOTAL REVENUES

TOTAL EXPENDITURES

NET OF REVENUES & EXPENDITURES:

GL Number	Description	23-24 Amended Budget	YTD Balance 11/30/2023 Normal (Abnormal)	Increase (Decrease)	Activity For 11/30/2023	Balance 11/30/2023 Normal (Abnormal)	Available 11/30/2023	% Bdgt Used
	Total Dept 000	104,863.98	26.78	0.00	0.00	104,837.20	104,837.20	0.03
	Revenues	104,863.98	26.78	0.00	0.00	104,837.20	104,837.20	0.03
	Account Category: Expenditures							
	Department: 336 FIRE							
206-336-702.000	SALARIES AND WAGES	52,500.00	54,583.02	2,601.50	0.00	(2,083.02)	103.97	0.00
206-336-711.000	INSURANCE	12,000.00	0.00	0.00	0.00	12,000.00	0.00	0.00
206-336-726.000	CLOTHING	750.00	597.92	0.00	0.00	152.08	79.72	0.00
206-336-727.000	OFFICE SUPPLIES	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00
206-336-727.002	SUPPLIES PPE	15,000.00	5,820.00	0.00	0.00	9,180.00	38.80	0.00
206-336-728.000	SUPPLIES/CLOTHING	0.00	1,262.30	0.00	0.00	(1,262.30)	100.00	0.00
206-336-729.000	SUPPLIES/OTHER	0.00	141.72	0.00	0.00	(141.72)	100.00	0.00
206-336-801.001	PHYSICALS	4,500.00	3,645.00	0.00	0.00	855.00	81.00	0.00
206-336-803.000	DUES AND SUBSCRIPTIONS	2,000.00	1,790.00	0.00	0.00	210.00	89.50	0.00
206-336-860.000	FUEL	3,000.00	1,335.06	48.64	0.00	1,664.94	44.50	0.00
206-336-862.000	INCIDENT SUPPORT	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00
206-336-930.000	MAINT. AND REPAIR	1,500.00	3,925.14	0.00	0.00	(2,425.14)	261.68	0.00
206-336-931.000	VEHICLE REPAIR	10,000.00	365.19	0.00	0.00	9,634.81	3.65	0.00
206-336-931.001	RADIO REPAIR	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00
206-336-932.000	EQUIPMENT REPAIR	3,000.00	800.00	800.00	0.00	2,200.00	26.67	0.00
206-336-935.000	EDUCATION/TRANS/MILES	2,000.00	0.00	0.00	0.00	2,000.00	0.00	0.00
206-336-955.001	MILEAGE	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00
	Total Dept 336 - FIRE	115,750.00	74,265.35	3,450.14		41,484.65	64.16	
	Department: 850 OTHER FUNCTIONS							
206-850-710.000	PAYROLL TAXES	5,000.00	5,604.75	199.03		(604.75)	112.10	
	Total Dept 850 - OTHER FUNCTIONS	5,000.00	5,604.75	199.03		(604.75)	112.10	
	Expenditures	120,750.00	79,870.10	3,649.17		40,879.90	66.15	
	Fund 206 - FIRE MILLEAGE FUND:							
	TOTAL REVENUES	104,863.98	26.78	0.00		104,837.20		
	TOTAL EXPENDITURES	120,750.00	79,870.10	3,649.17		40,879.90		
	NET OF REVENUES & EXPENDITURES:	(15,886.02)	(79,843.32)	(3,649.17)		63,957.30		

REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 11/30/2023		Activity For 11/30/2023 Increase (Decrease)	Balance Normal (Abnormal)	Available 11/30/2023 (Abnormal)	% Bdgt Used
			Normal	(Abnormal)				
<b>Fund: 208 PARKS AND REC FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000</b>								
208-000-540.001	GRANT INCOME/BAND	0.00	10,000.00		0.00	(10,000.00)		100.00
208-000-653.000	SPONSOR FEES	2,700.00	2,250.00		0.00	450.00		83.33
208-000-699.000	TRANSFERS IN	270,345.00	0.00		0.00	270,345.00		0.00
	Total Dept 000	273,045.00	12,250.00		0.00	260,795.00		4.49
	Revenues	273,045.00	12,250.00		0.00	260,795.00		4.49
<b>Account Category: Expenditures</b>								
<b>Department: 751 PARKS AND REC</b>								
208-751-730.000	EQUIPMENT SUPPLIES	20,000.00	0.00		0.00	20,000.00		0.00
208-751-801.000	PROFESSIONAL SERVICES	10,125.00	43,482.37		0.00	(33,357.37)		429.46
208-751-802.000	PRP: PHASE 2 DESIGN/ENG	0.00	1,147.50		0.00	(1,147.50)		100.00
208-751-802.001	PRP: PHASE 2 GRANT REPORTING	0.00	(214,529.10)		0.00	214,529.10		100.00
208-751-802.002	PRP: PHASE 2 CONST	0.00	165,086.06		66,224.92	(165,086.06)		100.00
208-751-803.001	PRP: PHASE 3 DESIGN/ENG	0.00	817.50		0.00	(817.50)		100.00
208-751-803.002	PRP: PHASE 3 GRANT REPORTING	0.00	192,372.92		192,372.92	(192,372.92)		100.00
208-751-860.000	FUEL	600.00	0.00		0.00	600.00		0.00
208-751-920.000	UTILITIES	1,000.00	706.60		84.14	293.40		70.66
208-751-920.001	UTILITIES - WATER SAMPLE	500.00	85.00		45.00	415.00		17.00
208-751-920.002	UTILITIES - WATER TEST	0.00	325.00		0.00	(325.00)		100.00
208-751-920.003	UTILITIES - DEQ	161.70	0.00		0.00	161.70		0.00
208-751-925.000	LICENSE	0.00	230.00		0.00	(230.00)		100.00
208-751-930.000	MAINT. AND REPAIR	5,000.00	3,450.25		0.00	1,549.75		69.01
208-751-930.001	MAINT. AND REPAIR - ELECTRICAL REPAIR	1,800.00	0.00		0.00	1,800.00		0.00
208-751-930.002	MAINT. AND REPAIR - WATERLINE	0.00	153.91		0.00	(153.91)		100.00
208-751-936.000	OUTHOUSES	600.00	350.00		150.00	250.00		58.33
208-751-938.000	SPRINKLER	95.00	0.00		0.00	95.00		0.00
208-751-956.000	SEASONAL MOWING AND PLOWING	0.00	10,400.00		1,300.00	(10,400.00)		100.00
208-751-960.000	MISCELLANEOUS EXPENSES	3,200.00	0.00		0.00	3,200.00		0.00
208-751-965.000	LAWN FERTILIZATION	820.00	0.00		0.00	820.00		0.00
208-751-971.000	CAPITAL OUTLAY	225,345.00	0.00		0.00	225,345.00		0.00
	Total Dept 751 - PARKS AND REC	269,246.70	204,078.01		260,176.98	65,168.69		75.80
	Expenditures	269,246.70	204,078.01		260,176.98	65,168.69		75.80
<b>Fund 208 - PARKS AND REC FUND:</b>								
TOTAL REVENUES		273,045.00	12,250.00		0.00	260,795.00		
TOTAL EXPENDITURES		269,246.70	204,078.01		260,176.98	65,168.69		
NET OF REVENUES & EXPENDITURES:		3,798.30	(191,828.01)		(260,176.98)	195,626.31		

REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 11/30/2023 Normal (Abnormal)	Increase 11/30/2023 (Decrease)	Activity For 11/30/2023	Balance 11/30/2023 Normal (Abnormal)	AvaiLable 11/30/2023	% Bdgt Used
<b>Fund: 211 FIRE EQUIPMENT FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000</b>								
211-000-402.000	CURRENT PROPERTY TAXES	41,173.93	0.23		0.00	41,173.70		0.00
211-000-411.000	DELINQUENT PROP TAXES	0.00	10.59		0.00	(10.59)		100.00
211-000-677.000	CONTRACT INCOME	11,242.79	0.00		0.00	11,242.79		0.00
	Total Dept 000	52,416.72	10.82		0.00	52,405.90		0.02
	Revenues	52,416.72	10.82		0.00	52,405.90		0.02
<b>Account Category: Expenditures</b>								
<b>Department: 334 FIRE EQUIPMENT ACTIVITIES</b>								
211-334-991.000	DEBT SERVICE - PRINCIPAL	49,704.01	0.00		0.00	49,704.01		0.00
	Total Dept 334 - FIRE EQUIPMENT ACTIVITIES	49,704.01	0.00		0.00	49,704.01		0.00
<b>Department: 344 FIRE EQUIPMENT ACTIVITIES</b>								
211-344-730.000	EQUIPMENT SUPPLIES	0.00	(98.00)		0.00	98.00		100.00
211-344-969.000	MILLAGE MONEY FOR EQUIPMENT	0.00	49,704.01		0.00	(49,704.01)		100.00
211-344-971.000	CAPITAL OUTLAY	7,460.95	0.00		0.00	7,460.95		0.00
	Total Dept 344 - FIRE EQUIPMENT ACTIVITIES	7,460.95	49,606.01		0.00	(42,145.06)		664.88
	Expenditures	57,164.96	49,606.01		0.00	7,558.95		86.78
<b>Fund 211 - FIRE EQUIPMENT FUND:</b>								
	TOTAL REVENUES	52,416.72	10.82		0.00	52,405.90		
	TOTAL EXPENDITURES	57,164.96	49,606.01		0.00	7,558.95		
	NET OF REVENUES & EXPENDITURES:	(4,748.24)	(49,595.19)		0.00	44,846.95		



REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2023

GL Number	Description	23-24 Amended Budget	YTD Balance 11/30/2023 Normal (Abnormal)	Increase (Decrease)	Activity For 11/30/2023	Balance 11/30/2023 Normal (Abnormal)	Available 11/30/2023	% Bdg't Used
<b>Fund: 703 TAX FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000</b>								
703-000-405.000	PROPERTY TAX - DO NOT USE	0.00	14.61		0.00		(14.61)	100.00
703-000-406.000	SUMMER TAX	0.00	679,652.21		(1,892.16)		(679,652.21)	100.00
703-000-407.000	WINTER TAX	0.00	2,309.71		0.00		(2,309.71)	100.00
703-000-410.000	PERSONAL PROPERTY TAX	0.00	264.79		0.00		(264.79)	100.00
703-000-665.000	INTEREST	0.00	13.76		0.80		(13.76)	100.00
	Total Dept 000	0.00	682,255.08		(1,891.36)		(682,255.08)	100.00
	Revenues	0.00	682,255.08		(1,891.36)		(682,255.08)	100.00
<b>Fund 703 - TAX FUND:</b>								
	TOTAL REVENUES	0.00	682,255.08		(1,891.36)		(682,255.08)	
	TOTAL EXPENDITURES	0.00	0.00		0.00		0.00	
	NET OF REVENUES & EXPENDITURES:	0.00	682,255.08		(1,891.36)		(682,255.08)	

REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2023

GL Number	Description	23-24 Amended Budget		YTD Balance 11/30/2023		Activity For 11/30/2023		Balance 11/30/2023 Normal	Available 11/30/2023 (Abnormal)	% Bdgt Used
		Normal	Abnormal	Normal	Abnormal	Increase	(Decrease)			
Report Totals:										
	TOTAL REVENUES - ALL FUNDS	781,114.70		1,077,703.96		40,013.85		(296,589.26)		
	TOTAL EXPENDITURES - ALL FUNDS	1,069,845.60		766,639.90		320,867.05		303,205.70		
	NET OF REVENUES & EXPENDITURES:	(288,730.90)		311,064.06		(280,853.20)		(599,794.96)		

CHECK REGISTER REPORT

Check Date	Bank	Check	Module	Vendor	Vendor Name	Amount
<b>Bank FOPER FIRE OPERATING ACCOUNT</b>						
11/09/2023	FOPER	2551	AP	0011	BENZIE COUNTY ROAD COMMISSI	48.64
11/09/2023	FOPER	2552	AP	0117	PREMIER SAFETY	800.00
Total FOPER:						
Total of 2 Checks:						
Less 0 Void Checks:						
Total of 2 Disbursements:						
848.64						
0.00						
848.64						
<b>Bank GEN GENERAL FUND CHECKING</b>						
11/09/2023	GEN	11631	AP	0019	BRIGHTSPEED	332.57
11/09/2023	GEN	11632	AP	0020	BS&A SOFTWARE	584.00
11/09/2023	GEN	11633	AP	0133	CONSUMERS ENERGY	211.17
11/09/2023	GEN	11634	AP	0028	DTE ENERGY	61.47
11/09/2023	GEN	11635	AP	0022	ELAN FINANCIAL SERVICES	629.00
11/09/2023	GEN	11636	AP	0170	GEETINGS, MARY	35.91
11/09/2023	GEN	11637	AP	0035	GLEN LAKE ELECTRIC INC.	2,260.00
11/09/2023	GEN	11638	AP	0200	JAMES RAYNER MASONRY & HARD	800.00
11/09/2023	GEN	11639	AP	0046	MICHIGAN ASSESSING SERVICE	1,925.00
11/09/2023	GEN	11640	AP	0155	MR CONSULTING	3,166.00
11/09/2023	GEN	11641	AP	0142	PARKER'S OUTDOOR MAINTENANC	1,475.00
11/09/2023	GEN	11642	AP	0066	THE VILLAGE OF HONOR	465.00
11/30/2023	GEN	11666	AP	0019	BRIGHTSPEED	332.86
11/30/2023	GEN	11667	AP	0133	CONSUMERS ENERGY	254.88
11/30/2023	GEN	11668	AP	0028	DTE ENERGY	133.86
11/30/2023	GEN	11669	AP	0022	ELAN FINANCIAL SERVICES	673.00
11/30/2023	GEN	11670	AP	0034	GFL ENVIRONMENTAL	148.13
11/30/2023	GEN	11671	AP	156	SPECTRUM BUSINESS	89.99
11/30/2023	GEN	11672	AP	0065	THE PIONEER GROUP	58.05
12/01/2023	GEN	11649	HRMS	0004	WAYNE R CORBETT	380.60
12/01/2023	GEN	11650	HRMS	0009	WANDA HANCOCK	125.60
12/01/2023	GEN	11651	HRMS	0011	BEVERLY HOLBROOK	1,535.76
12/01/2023	GEN	11652	HRMS	0014	TIA A KURINA-COOLEY	1,695.93
12/01/2023	GEN	11653	HRMS	0016	KAREN MALLON	1,776.62
12/01/2023	GEN	11654	HRMS	0017	PAUL MALLON	154.17
12/01/2023	GEN	11655	HRMS	0020	MICHAEL MEAD	415.50
12/01/2023	GEN	11656	HRMS	0022	SHANNON K PURCHASE	1,978.20
12/01/2023	GEN	11657	HRMS	0027	KATHRYN WILSON	332.09
12/01/2023	GEN	11658	HRMS	0002	JEREMY L BURROWS	412.78
12/01/2023	GEN	11659	HRMS	0007	BRENT D FREDERICK	162.55
12/01/2023	GEN	11660	HRMS	0012	MATTHEW L JOHNSON	125.98
12/01/2023	GEN	11661	HRMS	0018	TIMOTHY J MARKEY	1,205.06
12/01/2023	GEN	11662	HRMS	0020	MICHAEL MEAD	173.67
12/01/2023	GEN	11663	HRMS	0019	ISSAC J MEAD-RENIUS	243.82
12/01/2023	GEN	11664	HRMS	0023	HUNTER ROSE	307.80
12/01/2023	GEN	11665	HRMS	0025	GRANT S SOWA	72.24
Total GEN:						
24,734.26						
0.00						
24,734.26						
<b>Bank PARK PARKS AND REC ACCOUNT</b>						
11/09/2023	PARK	1714	AP	0201	CAP'S PUMPING SERVICE	150.00
11/09/2023	PARK	1715	AP	0133	CONSUMERS ENERGY	43.02

CHECK REGISTER REPORT

Check Date	Bank	Check	Module	Vendor	Vendor Name	Amount
11/09/2023	PARK	1716	AP 0142	PARKER'S OUTDOOR MAINTENANC		1,300.00
11/30/2023	PARK	1717	AP 0133	CONSUMERS ENERGY		41.12
11/30/2023	PARK	1718	AP 0137	GREAT LAKES WATER QUALITY L		45.00
<b>Total PARK:</b>						
Total of 5 Checks:						
Less 0 Void Checks:						
<b>Total of 5 Disbursements:</b>						
<hr/>						
<b>Bank TAX TAX ACCOUNT</b>						
11/09/2023	TAX	1536	AP 0186	ATA NATIONAL TITLE GROUP, L		2,398.59
11/09/2023	TAX	1537	AP 0202	DONALD J DISIMONE		12.40
11/16/2023	TAX	1538	AP 0012	BENZIE COUNTY TREASURER		1,735.06
11/16/2023	TAX	1540	AP 0173	HOMESTEAD TOWNSHIP		14.34
11/28/2023	TAX	1541	AP 0204	GASS, MICHAEL		4.08
12/02/2023	TAX	1542	AP 0012	BENZIE COUNTY TREASURER		2,137.94
<b>Total TAX:</b>						
Total of 6 Checks:						
Less 0 Void Checks:						
<b>Total of 6 Disbursements:</b>						
<hr/>						
Total of 49 Checks:						
Less 0 Void Checks:						
<b>Total of 49 Disbursements:</b>						
<hr/>						

CHECK REGISTER REPORT

Check Date	Bank	Check	Module	Vendor	Vendor Name	Amount
<b>Bank GEN GENERAL FUND CHECKING</b>						
11/30/2023	GEN	11666	AP	0019	BRIGHTSPEED	332.86
11/30/2023	GEN	11667	AP	0133	CONSUMERS ENERGY	254.88
11/30/2023	GEN	11668	AP	0028	DTE ENERGY	133.86
11/30/2023	GEN	11669	AP	0022	ELAN FINANCIAL SERVICES	673.00
11/30/2023	GEN	11670	AP	0034	GFL ENVIRONMENTAL	148.13
11/30/2023	GEN	11671	AP	156	SPECTRUM BUSINESS	89.99
11/30/2023	GEN	11672	AP	0065	THE PIONEER GROUP	58.05
12/01/2023	GEN	11649	HRMS	0004	WAYNE R CORBETT	380.60
12/01/2023	GEN	11650	HRMS	0009	WANDA HANCOCK	125.60
12/01/2023	GEN	11651	HRMS	0011	BEVERLY HOLBROOK	1,535.76
12/01/2023	GEN	11652	HRMS	0014	TIA A KURINA-COOLEY	1,695.93
12/01/2023	GEN	11653	HRMS	0016	KAREN MALLON	1,776.62
12/01/2023	GEN	11654	HRMS	0017	PAUL MALLON	154.17
12/01/2023	GEN	11655	HRMS	0020	MICHAEL MEAD	415.50
12/01/2023	GEN	11656	HRMS	0022	SHANNON K PURCHASE	1,978.20
12/01/2023	GEN	11657	HRMS	0027	KATHRYN WILSON	332.09
12/01/2023	GEN	11658	HRMS	0002	JEREMY L BURROWS	412.78
12/01/2023	GEN	11659	HRMS	0007	BRENT D FREDERICK	162.55
12/01/2023	GEN	11660	HRMS	0012	MATTHEW L JOHNSON	125.98
12/01/2023	GEN	11661	HRMS	0018	TIMOTHY J MARKEY	1,205.06
12/01/2023	GEN	11662	HRMS	0020	MICHAEL MEAD	173.67
12/01/2023	GEN	11663	HRMS	0019	ISSAC J MEAD-RENIUS	243.82
12/01/2023	GEN	11664	HRMS	0023	HUNTER ROSE	307.80
12/01/2023	GEN	11665	HRMS	0025	GRANT S SOWA	72.24
<b>Total GEN:</b>						
Total of 24 Checks:						12,789.14
Less 0 Void Checks:						0.00
Total of 24 Disbursements:						<u>12,789.14</u>
<b>Bank PARK PARKS AND REC ACCOUNT</b>						
11/30/2023	PARK	1717	AP	0133	CONSUMERS ENERGY	41.12
11/30/2023	PARK	1718	AP	0137	GREAT LAKES WATER QUALITY L	45.00
<b>Total PARK:</b>						
Total of 2 Checks:						86.12
Less 0 Void Checks:						0.00
Total of 2 Disbursements:						<u>86.12</u>
<b>Bank TAX TAX ACCOUNT</b>						
11/16/2023	TAX	1538	AP	0012	BENZIE COUNTY TREASURER	1,735.06
11/16/2023	TAX	1540	AP	0173	HOMESTEAD TOWNSHIP	14.34
11/28/2023	TAX	1541	AP	0204	GASS, MICHAEL	4.08
12/02/2023	TAX	1542	AP	0012	BENZIE COUNTY TREASURER	2,137.94
<b>Total TAX:</b>						
Total of 4 Checks:						3,891.42
Less 0 Void Checks:						0.00
Total of 4 Disbursements:						<u>3,891.42</u>
<b>Total of 30 Checks:</b>						
Less 0 Void Checks:						16,766.68
Total of 30 Disbursements:						<u>16,766.68</u>

AP VENDOR ACTIVITY REPORT  
Activity From 11/01/2023 To 11/30/2023

Vendor Code	Vendor Name	Post Date	Activity	Inv/Check #	Description	Invoice Amount	Check Amount
0003	AJ'S EXCAVATING						
11/01/2023		INVOICE	PRPAPP#1		PLATTE RIVER PARK APPLICATION #1		
			208-751-803.002		PLATTE RIVER PARK APPLICATION #1 -	192,372.92	
11/01/2023		INVOICE	PRPAPP#4		PLATTE RIVER PARK APP #4		
			208-751-802.002		PLATTE RIVER PARK APP #4 - PHASE 2	66,224.92	
11/01/2023		CHECK		PARK 1713			
			PRPAPP#1		PLATTE RIVER PARK APPLICATION #1		192,372.92
			PRPAPP#4		PLATTE RIVER PARK APP #4		66,224.92
					Distribution Total:		258,597.84
					Total:	258,597.84	258,597.84
					Net of 2 Invoices / 1 Checks		
0011	BENZIE COUNTY ROAD COMMISSION						
11/07/2023		INVOICE	1734		OCTOBER 2023 FUEL		
			206-336-860.000		OCTOBER 2023 FUEL	48.64	
11/09/2023		CHECK		FOPER 2551			
			1734		OCTOBER 2023 FUEL		48.64
					Total:	48.64	48.64
					Net of 1 Invoices / 1 Checks		
0012	BENZIE COUNTY TREASURER						
11/02/2023		INVOICE	103123		OCT 16-31 PROPERTY TAX		
			703-000-406.000		SUMMER TAX	9,351.13	
11/02/2023		CHECK		TAX 1534			
			103123		OCT 16-31 PROPERTY TAX		9,351.13
11/16/2023		INVOICE	1116231		SUMMER TAX - NOV 16		
			703-000-406.000		SUMMER TAX	1,735.06	
11/16/2023		CHECK		TAX 1538			
			1116231		SUMMER TAX - NOV 16		1,735.06
					Total:	11,086.19	11,086.19
					Net of 2 Invoices / 2 Checks		
0019	BRIGHTSPEED						
11/07/2023		INVOICE	10222023		TELEPHONE SERVICES THROUGH 10-22-2		
			101-265-850.000		TELEPHONE SERVICES THROUGH 10-22-2	332.57	
11/09/2023		CHECK		GEN 11631			
			10222023		TELEPHONE SERVICES THROUGH 10-22-2		332.57
11/30/2023		INVOICE	112023		NOVEMBER PHONE CHARGES		
			101-265-920.000		NOVEMBER PHONE CHARGES	332.86	
11/30/2023		CHECK		GEN 11666			
			112023		NOVEMBER PHONE CHARGES		332.86
					Total:	665.43	665.43
					Net of 2 Invoices / 2 Checks		
0020	BS&A SOFTWARE						
11/07/2023		INVOICE	150302		TAX SYSTEM ANNUAL SERVICE & SUPPOR		
			101-101-803.000		TAX SYSTEM ANNUAL SERVICE & SUPPOR	584.00	
11/09/2023		CHECK		GEN 11632			
			150302		TAX SYSTEM ANNUAL SERVICE & SUPPOR		584.00
					Total:	584.00	584.00
					Net of 1 Invoices / 1 Checks		
0022	CARD MEMBER SERVICES - HONOR BANK						
11/07/2023		INVOICE	10122023		09142023 -10122023 CHARGES		
			101-262-727.000		ELECTION SUPPLIES - STAMPS FOR AV	624.00	
			101-101-803.000		MONTHLY SUBSCRIPTION - RECORD PATR	5.00	
					Distribution Total:	629.00	
11/09/2023		CHECK		GEN 11635			
			10122023		09142023 -10122023 CHARGES		629.00
11/30/2023		INVOICE	10112023		CREDIT CARD CHARGES		
			101-171-727.000		OFFICE SUPPLIES - NEWSPAPER SUBSCR	10.00	
			101-101-727.000		OFFICE SUPPLIES - ELECTION STAMS A	624.00	
			101-101-727.000		OFFICE SUPPLIES - FEES	39.00	
					Distribution Total:	673.00	

AP VENDOR ACTIVITY REPORT  
Activity From 11/01/2023 To 11/30/2023

Vendor Code Post Date	Vendor Name Activity	Inv/Check #	Description	Invoice Amount	Check Amount
11/30/2023	CHECK	GEN 11669 10112023	CREDIT CARD CHARGES		673.00
			Total:	1,302.00	1,302.00
			Net of 2 Invoices / 2 Checks		
0028	DTE ENERGY				
11/07/2023	INVOICE	10102023 101-265-920.000	09122023-10102023 GAS		
			09122023-10102023 GAS	61.47	
11/09/2023	CHECK	GEN 11634 10102023	09122023-10102023 GAS		61.47
11/30/2023	INVOICE	11012023 101-265-920.000	OCT 11- NOV7 2023		
			OCT 11- NOV7 2023	133.86	
11/30/2023	CHECK	GEN 11668 11012023	OCT 11- NOV7 2023		133.86
			Total:	195.33	195.33
			Net of 2 Invoices / 2 Checks		
0029	ELECTION SOURCE				
11/01/2023	INVOICE	23-3455 101-262-727.000	ABSENTEE VOTER SUPPLIES		
			ABSENTEE VOTER SUPPLIES	1,050.41	
11/01/2023	CHECK	GEN 11628 23-3455	ABSENTEE VOTER SUPPLIES		1,050.41
			Total:	1,050.41	1,050.41
			Net of 1 Invoices / 1 Checks		
0034	GFL ENVIRONMENTAL				
11/30/2023	INVOICE	0063291473 101-265-920.000	NOVEMBER SERVICE		
			NOVEMBER SERVICE	148.13	
11/30/2023	CHECK	GEN 11670 0063291473	NOVEMBER SERVICE		148.13
			Total:	148.13	148.13
			Net of 1 Invoices / 1 Checks		
0035	GLEN LAKE ELECTRIC INC.				
11/07/2023	INVOICE	5371 101-265-930.000	TOWNSHIP SIGN - ELECTRICAL WORK		
			TOWNSHIP SIGN - ELECTRICAL WORK	2,260.00	
11/09/2023	CHECK	GEN 11637 5371	TOWNSHIP SIGN - ELECTRICAL WORK		2,260.00
			Total:	2,260.00	2,260.00
			Net of 1 Invoices / 1 Checks		
0046	MICHIGAN ASSESSING SERVICE INC.				
11/07/2023	INVOICE	11012023 101-257-702.000	NOVEMBER SERVICES		
			SALARIES AND WAGES	1,925.00	
11/09/2023	CHECK	GEN 11639 11012023	NOVEMBER SERVICES		1,925.00
			Total:	1,925.00	1,925.00
			Net of 1 Invoices / 1 Checks		
0065	THE PIONEER GROUP				
11/30/2023	INVOICE	302423507-302426 101-101-900.000	302423507-302426039		
			302423507-302426039	58.05	
11/30/2023	CHECK	GEN 11672 302423507-302426039	302423507-302426039		58.05
			Total:	58.05	58.05
			Net of 1 Invoices / 1 Checks		
0066	THE VILLAGE OF HONOR				
11/01/2023	INVOICE	10312023 101-265-930.000	LU PERMIT - SIGN		
			LU PERMIT - SIGN	20.00	
11/01/2023	CHECK	GEN 11630 10312023	LU PERMIT - SIGN		20.00
11/04/2023	INVOICE	458-4QSEWER 101-265-920.000	ACCT 458 WATER-SEWER OCT-DEC 2023		
			ACCT 458 WATER-SEWER OCT-DEC 2023	465.00	
11/09/2023	CHECK	GEN 11642 458-4QSEWER	ACCT 458 WATER-SEWER OCT-DEC 2023		465.00
			Total:	485.00	485.00
			Net of 2 Invoices / 2 Checks		
0117	PREMIER SAFETY				
11/07/2023	INVOICE	4237913 206-336-932.000	C.F.S. FIELD SERVICE - FLOW TEST SC		
			C.F.S. FIELD SERVICE - FLOW TEST SC	800.00	

AP VENDOR ACTIVITY REPORT  
Activity From 11/01/2023 To 11/30/2023

Vendor Code	Vendor Name	Post Date	Activity	Inv/Check #	Description	Invoice Amount	Check Amount
11/09/2023	CHECK	FOPER 2552	4237913		C.FS. FIELD SERVICE - FLOW TEST SC		800.00
					Total:	800.00	800.00
					Net of 1 Invoices / 1 Checks		
0133	CONSUMERS ENERGY						
11/07/2023	INVOICE	8408-5009-8598	101-265-920.000		ELECTRICAL SERVCIES THROUGH 10-11-1000-3680-84089 HALL SERVICES	159.67	
			101-567-920.000		1000-2657-5009 - CHAMPION HILL CEM	22.58	
			101-567-920.000		1000-3680-8598 - HOMESTEAD CEMETER	28.92	
					Distribution Total:	211.17	
11/07/2023	INVOICE	100026868826	208-751-920.000		09-102023		
					09-102023 - 100026868826 SERVICES	43.02	
11/09/2023	CHECK	GEN 11633	8408-5009-8598		ELECTRICAL SERVCIES THROUGH 10-11-		211.17
11/09/2023	CHECK	PARK 1715	100026868826		09-102023		43.02
11/30/2023	INVOICE	12012023	101-265-920.000		ELECTRIC SERVICE FOR NOVEMBER 2023		
			101-265-920.000		100000479509 - 11508 HONOR HWY	36.60	
			101-567-920.000		100036808408 - 11508 HONOR HWY	159.67	
			101-567-920.000		100026575009 - CHAMPION HILL CEMET	29.24	
					100036808598 - HOMESTEAD CEMETERY	29.37	
					Distribution Total:	254.88	
11/30/2023	INVOICE	11022023	208-751-920.000		ELECTRIC SERVICE		
					ELECTRIC SERVICE	41.12	
11/30/2023	CHECK	GEN 11667	12012023		ELECTRIC SERVICE FOR NOVEMBER 2023		254.88
11/30/2023	CHECK	PARK 1717	11022023		ELECTRIC SERVICE		41.12
					Total:	550.19	550.19
					Net of 4 Invoices / 4 Checks		
0137	GREAT LAKES WATER QUALITY LABOR., INC.						
11/30/2023	INVOICE	9576	208-751-920.001		4Q DRINKING FOUNTAIN LAB		
					4Q DRINKING FOUNTAIN LAB	45.00	
11/30/2023	CHECK	PARK 1718	9576		4Q DRINKING FOUNTAIN LAB		45.00
					Total:	45.00	45.00
					Net of 1 Invoices / 1 Checks		
0142	PARKER'S OUTDOOR MAINTENANCE						
11/07/2023	INVOICE	779	101-567-956.000		OCTOBER 2023 CEMETERY MOWING		
					SEASONAL MOWING AND PLOWING	1,475.00	
11/07/2023	INVOICE	779	208-751-956.000		TOWNSHIP PARK MOWING OCTOBER 2023		
					SEASONAL MOWING AND PLOWING	1,300.00	
11/09/2023	CHECK	GEN 11641	779		OCTOBER 2023 CEMETERY MOWING		1,475.00
11/09/2023	CHECK	PARK 1716	779		TOWNSHIP PARK MOWING OCTOBER 2023		1,300.00
					Total:	2,775.00	2,775.00
					Net of 2 Invoices / 2 Checks		
0155	MR CONSULTING						
11/07/2023	INVOICE	10312023	101-701-801.000		OCTOBER 2023 ZONING ADMIN SERVICES		
					PROFESSIONAL SERVICES	3,166.00	
11/09/2023	CHECK	GEN 11640	10312023		OCTOBER 2023 ZONING ADMIN SERVICES		3,166.00
					Total:	3,166.00	3,166.00
					Net of 1 Invoices / 1 Checks		
0170	GEETINGS, MARY						
11/07/2023	INVOICE	11012023	101-262-727.000		TOWNSHIP HALL SUPPLIES - PAPERTOWE		
					TOWNSHIP HALL SUPPLIES - PAPERTOWE	35.91	
11/09/2023	CHECK	GEN 11636	11012023		TOWNSHIP HALL SUPPLIES - PAPERTOWE		35.91
					Total:	35.91	35.91



AP VENDOR ACTIVITY REPORT  
Activity From 11/01/2023 To 11/30/2023

Vendor Code	Vendor Name	Post Date	Activity	Inv/Check #	Description	Invoice Amount	Check Amount
					Net of 1 Invoices / 1 Checks		
0173	HOMESTEAD TOWNSHIP	11/02/2023	INVOICE	103123	PTAF FOR 10/16-10/31		
				703-000-001.000	CASH - CHECKING	91.23	
11/02/2023	CHECK			TAX 1535			
				103123	PTAF FOR 10/16-10/31		91.23
11/16/2023	INVOICE			1116232	SUMMER TAX AD FEES		
				703-000-406.000	SUMMER TAX	14.34	
11/16/2023	CHECK			TAX 1540			
				1116232	SUMMER TAX AD FEES		14.34
Total:						105.57	105.57
					Net of 2 Invoices / 2 Checks		
0186	ATA NATIONAL TITLE GROUP, LLC	11/09/2023	INVOICE	1109231	RETURN OF OVERPAYMENT - SANDERS		
				703-000-001.000	CASH - CHECKING	2,398.59	
11/09/2023	CHECK			TAX 1536			
				1109231	RETURN OF OVERPAYMENT - SANDERS		2,398.59
Total:						2,398.59	2,398.59
					Net of 1 Invoices / 1 Checks		
0189	MSU EXTENSION	11/07/2023	INVOICE	10012023	WAYNE CORBETT - CITIZEN PLANNER		
				101-701-955.000	WAYNE CORBETT - CITIZEN PLANNER CO	250.00	
11/07/2023	CHECK			GEN 11643			
				10012023	WAYNE CORBETT - CITIZEN PLANNER		250.00
Total:						250.00	250.00
					Net of 1 Invoices / 1 Checks		
0199	SIGNPLICITY	11/01/2023	INVOICE	7976	MONUMENT SIGN W/SAMSUNG EMC Routed		
				101-265-930.000	MONUMENT SIGN W/SAMSUNG EMC Routed	28,965.01	
11/01/2023	CHECK			GEN 11629			
				7976	MONUMENT SIGN W/SAMSUNG EMC Routed		28,965.01
Total:						28,965.01	28,965.01
					Net of 1 Invoices / 1 Checks		
0200	JAMES RAYNER MASONRY & HARDSCAPES	11/07/2023	INVOICE	0152	FOUNDATION FOR NEW SIGN		
				101-265-930.000	FOUNDATION FOR NEW SIGN	800.00	
11/09/2023	CHECK			GEN 11638			
				0152	FOUNDATION FOR NEW SIGN		800.00
Total:						800.00	800.00
					Net of 1 Invoices / 1 Checks		
0201	CAP'S PUMPING SERVICE	11/07/2023	INVOICE	09282023	TOWNSHIP PARK PORTABLE TOILET		
				208-751-936.000	TOWNSHIP PARK PORTABLE TOILET	150.00	
11/09/2023	CHECK			PARK 1714			
				09282023	TOWNSHIP PARK PORTABLE TOILET		150.00
Total:						150.00	150.00
					Net of 1 Invoices / 1 Checks		
0202	DONALD J DISIMONE	11/09/2023	INVOICE	1109232	OVERPAYMENT OF SUMMER TAX		
				703-000-001.000	CASH - CHECKING	12.40	
11/09/2023	CHECK			TAX 1537			
				1109232	OVERPAYMENT OF SUMMER TAX		12.40
Total:						12.40	12.40
					Net of 1 Invoices / 1 Checks		
0204	GASS, MICHAEL	11/28/2023	INVOICE	112823	OVERPAYMENT OF SUMMER TAX		
				703-000-406.000	SUMMER TAX	4.08	
11/28/2023	CHECK			TAX 1541			
				112823	OVERPAYMENT OF SUMMER TAX		4.08
Total:						4.08	4.08
					Net of 1 Invoices / 1 Checks		
156	SPECTRUM BUSINESS	11/30/2023	INVOICE	005297001110123	NOVEMBER SERVICE		
				101-265-920.000	NOVEMBER SERVICE	89.99	

AP VENDOR ACTIVITY REPORT  
Activity From 11/01/2023 To 11/30/2023

Vendor Code	Vendor Name			Invoice Amount	Check Amount
Post Date	Activity	Inv/Check #	Description		
11/30/2023	CHECK	GEN 11671			
	005297001110123		NOVEMBER SERVICE		89.99
			Total:	89.99	89.99
			Net of 1 Invoices / 1 Checks		
			Total 39 Invoices / 38 Checks	318,553.76	318,553.76

**CLERK'S**

**REPORT**

## Homestead Township

### Office of the Clerk

11508 Honor Hwy.

Honor, MI 49617

## AGENDA REPORT – CLERK’S OFFICE

To: Homestead Township Board

Meeting: December 13, 2023 Regular Board Meeting

Subject: Approve the Resolution to Enact Compensation for Added Duties and Responsibilities from Proposal 22-2

The State of Michigan Bureau of Elections is directing local clerks to continue to prepare and become educated on the new elections laws that stem from the passing of Proposal 22-2 by Michigan’s electors. The laws enacted since passing this proposal include early voting for each state and federal election from not less than 9 days prior to each election up to 30 days prior to each election. In addition, new laws have been enacted to allow the processing of Absentee Ballots prior to each election.

Homestead Township is required by law to make public notice of all precinct polling places. Early Voting in Michigan has put an additional burden on municipalities in that Early Voting is now considered a precinct in and of itself. I was successful in obtaining an additional tabulator and E-Pollbook to be used for either of our now two precincts. This was done through a grant by the State. Additionally, I was successful in obtaining an AV Ballot box that will be used solely for AV Ballots. It is in a temporary placement until it can be secured with a foundation sometime this summer.

I have submitted a reimbursement claim to the State of Michigan for postage for the November 7, 2023 local election. I have submitted a reimbursement claim to the Road Commission for the expenses incurred by Homestead Township for holding its local election. I expect that we will be reimbursed in full by the end of January 2024.

I am presenting two proposals for the Board to consider adopting because of the laws and requirements that Proposal 22-2 has placed upon the Clerk’s Office of every municipality in Michigan.

If approved, the electors of Homestead Township will be notified immediately by public notice in the Benzie County Record Patriot.

Election inspectors will need additional training for the 2024 Election Year. All inspectors are certified through July 2024, so they will all need to be recertified for the August Primary and the November Presidential Primary. Training is intensive as it covers the Early Voting Laws. We will be required to have at minimum 4 (four) election inspectors for each of the 9 (nine) early days of voting. The State of Michigan – Bureau of Elections continues to define and refine election laws. I expect that there will be at minimum 4 additional trainings that Election Inspectors will have to complete prior to February 27, 2023.

Respectfully Submitted,



Karen Mallon, Clerk

**FINANCE**  
**PAYABLES**

INVOICE REGISTER  
 POST DATES 11/09/2023 - 12/14/2023  
 POSTED AND UNPOSTED  
 OPEN AND PAID

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
00000338	ATA NATIONAL TITLE GROUP, LLC	11/09/2023		2,398.59	0.00	Paid	Y
00000339	DONALD J DISIMONE	11/09/2023		12.40	0.00	Paid	Y
00000340	BENZIE COUNTY TREASURER			1,735.06	0.00	Paid	Y
00000341	HOMESTEAD TOWNSHIP			14.34	0.00	Paid	Y
00000342	GASS, MICHAEL			4.08	0.00	Paid	Y
00000343	GFL ENVIRONMENTAL	11/01/2023	11/30/2023	148.13	0.00	Paid	Y
00000344	SPECTRUM BUSINESS	11/01/2023	12/01/2023	89.99	0.00	Paid	Y
00000345	DTE ENERGY	11/08/2023	12/01/2023	133.86	0.00	Paid	Y
00000346	CONSUMERS ENERGY	11/01/2023	12/04/2023	254.88	0.00	Paid	Y
00000347	ELAN FINANCIAL SERVICES	10/31/2023	12/09/2023	673.00	0.00	Paid	Y
00000348	BRIGHTSPEED	11/22/2023	12/18/2023	332.86	0.00	Paid	Y
00000349	THE PIONEER GROUP	10/31/2023	12/15/2023	58.05	0.00	Paid	Y
00000350	CONSUMERS ENERGY	11/01/2023	12/04/2023	41.12	0.00	Paid	Y
00000351	GREAT LAKES WATER QUALITY LABOR., I	10/24/2023	11/30/2023	45.00	0.00	Paid	Y
00000352	MR CONSULTING	12/01/2023	12/15/2023	3,166.00	3,166.00	Open	Y
00000353	MICHIGAN ASSESSING SERVICE INC.	12/01/2023	12/15/2023	1,925.00	1,925.00	Open	Y
00000354	BENZIE COUNTY TREASURER			2,137.94	0.00	Paid	Y
00000355	SPECTRUM BUSINESS	12/01/2023	12/31/2023	89.99	89.99	Open	Y
00000356	PARKER'S OUTDOOR MAINTENANCE	12/04/2023	12/19/2023	600.00	600.00	Open	Y
00000357	SUE HAMILTON	12/01/2023	12/14/2023	50.00	50.00	Open	Y
00000358	LOGAN KENNEDY	12/01/2023	12/14/2023	50.00	50.00	Open	Y
00000359	BEVERLY HOLBROOK	11/20/2023	12/14/2023	67.82	67.82	Open	Y
00000360	RUNNING, WISE & FORD, P.L.C.	12/06/2023	12/14/2023	308.00	308.00	Open	Y
00000361	BENZIE COUNTY ROAD COMMISSION	11/30/2023	12/30/2023	145.66	145.66	Open	Y
00000362	NORTHERN OUTDOORS PROPERTY MGMT LLC	12/07/2023	12/14/2023	2,600.00	2,600.00	Open	Y
00000363	MICHIGAN MUNICIPAL RISK MGMT AUTHOR	02/27/2023	03/31/2023	150.00	150.00	Open	Y
# of Invoices:				17,231.77	9,152.47		
# of Credit Memos:				0.00	0.00		
Net of Invoices and Credit Memos:				17,231.77	9,152.47		
--- TOTALS BY FUND ---							
	101 GENERAL FUND			7,947.58	6,256.81		
	206 FIRE MILLAGE FUND			295.66	295.66		
	208 PARKS AND REC FUND			2,686.12	2,600.00		
	703 TAX FUND			6,302.41	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000			6,302.41	0.00		
	101 TOWNSHIP BOARD			721.05	0.00		
	171 SUPERVISOR			10.00	0.00		
	253 TREASURER			67.82	67.82		
	257 ASSESSOR			1,925.00	1,925.00		
	265 TOWNSHIP HALL/GROUNDS			1,091.10	189.99		
	336 FIRE			295.66	295.66		
	567 CEMETERY			658.61	600.00		
	701 PLANNING/ZONING			3,474.00	3,474.00		
	751 PARKS AND REC			2,686.12	2,600.00		

**ELECTION  
RESOLUTIONS  
2023-1213-01  
and  
2023-1213-02**



## The Importance of Compensating Election Officials Appropriately

As our municipalities begin preparations for the 2024 election cycle, the Michigan Association of Municipal Clerks urges municipalities to acknowledge the critical importance of ensuring fair compensation for our dedicated appointed and elected clerks and election officials.

In a functioning democracy, the role of election officials cannot be understated. We are the unsung heroes who work tirelessly behind the scenes to ensure the integrity of the electoral process. Paying election officials appropriately is not just a matter of financial compensation; it's about upholding the very foundations of our democratic society.

Proposal 22-2 created a pivotal shift in making our local democratic processes more accessible, inclusive, and reflective of the diverse needs of our communities. The extension of the election period to include an additional nine days of in-person early voting will enhance voter participation, safeguard the integrity of our elections, and ensure that every voice is heard.

Considering this transition, we recognize that the increased duration of elections will place additional responsibilities on our appointed and elected clerks, as well as our election staff, who are at the forefront of managing and overseeing this crucial process. Therefore, it is imperative all election officials are fairly compensated for the dedication, hard work, and the added workload brought about by the extended election periods and added responsibilities required by law. The success of Proposal 22-2 hinges on our ability to maintain an engaged and motivated workforce to oversee our election process.

Here's why it matters:

1. **Incentive for Dedication:** Adequate compensation is a powerful motivator. Fair pay acknowledges the dedication of election officials and compensates them for carrying out their duties with the utmost integrity and commitment.
2. **Attracting Qualified Professionals:** Competitive compensation attracts the best and brightest to serve as election officials. Election administration requires precision, a high level of responsibility, and a deep understanding of election processes. Appropriate compensation will attract and retain qualified professionals.
3. **Professionalism and Accountability:** Appropriate compensation reinforces the professionalism and accountability of election officials. It communicates that their work is valued and that they are held to the highest standards, which is essential for a transparent and trustworthy electoral system.



4. **Reducing Turnover:** Inadequate compensation leads to high turnover rates among election officials. Retaining experienced election officials is essential to maintaining the continuity and reliability of the electoral process. Well-compensated staff are more likely to stay in their roles.
5. **Upholding Trust:** Trust in the democratic process is paramount. Paying election officials appropriately is a tangible demonstration of our commitment to a free and fair electoral system, which is essential for maintaining public trust.
6. **Effective Management:** Election officials deal with complex logistics, legal requirements, and public relations during elections. Appropriate compensation and benefits enable municipalities to attract and retain experienced management and ensures the smooth running of elections.
7. **Public Confidence:** When election officials are compensated appropriately, it reflects positively on the entire electoral system. It reassures the public that the election officials who are administering their elections are invested in handling their votes with professionalism, contributing to overall confidence in the democratic process.

To address this issue, we call upon municipalities to consider the following measures:

1. **Make a Plan:** Implement a compensation adjustment plan that provides additional financial support to appointed and elected clerks, and election staff, for their additional duties and responsibilities. This plan may include additional staffing and/or compensation.
2. **Wage Assessment:** Conduct a thorough wage assessment to ensure that clerks and election staff are compensated in-line with the other department directors or counterparts in other departments, considering the additional extended responsibilities associated with Proposition 2022-2 and 2018-3.
3. **Employee Support:** Provide additional support, resources, and benefits to assist clerks and election staff in effectively managing the challenges and complexities of the extended election period.

All municipalities benefit from the tireless efforts of clerks and Clerk's Office employees who play an indispensable role in the democratic process. It is essential for municipalities to value and appreciate the dedication of these public servants.

In summary, the pay and benefits for election officials are not expenditures but investments in the health of our democracy. It safeguards the integrity of elections, encourages dedicated professionals to serve, and upholds public trust. It is imperative that election officials are compensated appropriately and equitably, given the demands and responsibilities they shoulder.

The MAMC supports our member clerks in their efforts to work collaboratively with their municipalities to ensure that the implementation of new election duties is smooth, fair, and successful in all respects.

**A Resolution to Enact Compensation for Added Duties and Responsibilities from Proposal 22-2**  
**RESOLUTION: 2023-1213-01**

*WHEREAS*, Proposal 22-2, enacted by the people of Michigan, mandates the extension of the election day voting period from 9 day to 30 days per election starting in 2024; and

*WHEREAS*, The extension of the election period is a significant change that will place added duties and responsibilities on municipal employees and elected officials, including clerks, election staff, and other related personnel; and

*WHEREAS*, It is incumbent upon this municipality to recognize the increased workload and the dedication required from these individuals in order to effectively implement this proposal and conduct elections in a fair and accessible manner; and

*WHEREAS*, Appropriate and equitable compensation is essential to motivate and retain qualified professionals, ensure the integrity of our democratic processes, and to acknowledge the crucial role that appointed and elected clerks play in upholding our democratic values; and

*WHEREAS*, The compensation structure should be reflective of the extended duration of election-related responsibilities, the diverse and demanding tasks, and the additional hours and workdays that will be incurred by clerks and their staff;

*NOW, THEREFORE, BE IT RESOLVED*, that the HOMESTEAD TOWNSHIP BOARD hereby enacts the following provisions to ensure appropriate compensation for the added duties and responsibilities arising from Proposal 22-2:

1. **Compensation Adjustment Plan:** Homestead Township will implement a compensation adjustment plan to provide additional compensation to the Clerk/Clerk's Office and other related personnel for their extended service during each of the election cycles, which commences in 2024;
2. **Benefits and Support:** Homestead Township will offer additional support, resources, and benefits to assist the Clerk's Office in effectively managing the challenges and complexities associated with the extended election period;
3. **Regular Review:** The compensation structure will be subject to regular reviews to ensure that it remains competitive, appropriate, and reflective of the demands as Election Law is revised.
4. **Compensation Shall be set as follows:** During the General Election and Presidential Election years, the Clerk will be compensated at an additional \$500.00 per month. This compensation will not include years in which local elections are held as Proposal 22-2 does not mandate extended election days during local elections.

Motion to Adopt Resolution Made by:

Member: \_\_\_\_\_

and supported by:

Member: \_\_\_\_\_

AYES: Members: \_\_\_\_\_

NAYES: Members: \_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

**THE SUPERVISOR DECLARED THE RESOLUTION NO. 2023-1213-01 ADOPTED:**

---

Tia Kurina-Cooley, Supervisor

Date

*CERTIFICATION*

*I hereby certify that this is a true and complete copy of a resolution adopted by the Township Board of the Township of Homestead, County of Benzie, State of Michigan, at a Township Meeting Held on December 13, 2023, and that the public notice of said meeting was given pursuant to Act No. 261 Public Acts of Michigan, 1968.*

---

Karen Mallon, Clerk

**HOMESTEAD TOWNSHIP BOARD RESOLUTION TO IDENTIFY PRECINCTS POLLING LOCATIONS FOR EARLY VOTING AND ALL REGULAR VOTING FOR LOCAL, STATE AND PRESIDENTIAL ELECTIONS  
RESOLUTION: 2023-1213-02**

*WHEREAS*, Michigan election law requires that the legislative body in each municipality designate or prescribe the place or places of holding an election for the Township; and

*WHEREAS*, Michigan election law requires that the legislative body in each municipality provide a suitable polling place in or for each precinct located in the township; and

*WHEREAS*, based upon the need of a polling place for township to conduct elections as required by law, the polling location for Early Voting and for all Local, State and Presidential Elections shall be held at 11508 Honor Highway, Honor, MI 49640;

*NOW, THEREFORE, BE IT RESOLVED*, that the Clerk shall immediately notify the registered electors in the Homestead Township of the polling location for Early Voting and all Local, State and Presidential Elections and take any other steps required by law to effectuate this notice by posting public notice in the paper of local distribution, on the Township website and at the Township Hall.

Motion to Adopt Resolution Made by:

Member: \_\_\_\_\_

and supported by:

Member: \_\_\_\_\_

AYES: Members: \_\_\_\_\_

NAYES: Members: \_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

**THE SUPERVISOR DECLARED THE RESOLUTION NO. 2023-1213-02 ADOPTED:**

\_\_\_\_\_  
Tia Kurina-Cooley, Supervisor

\_\_\_\_\_  
Date

*CERTIFICATION*

*I hereby certify that this is a true and complete copy of a resolution adopted by the Township Board of the Township of Homestead, County of Benzie, State of Michigan, at a Township Meeting Held on December 13, 2023, and that the public notice of said meeting was given pursuant to Act No. 261 Public Acts of Michigan, 1968.*

\_\_\_\_\_  
Karen Mallon, Clerk

# **METRO ACT PERMIT APPLICATION**

**ECLIPSE COMMUNICATIONS, LLC**

**METRO Act Permit Application Form  
Revised February 2, 2015**

**Homestead Township  
Name of Local Unit of Government**

**APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS  
UNDER  
METROPOLITAN EXTENSION TELECOMMUNICATIONS  
RIGHTS-OF-WAY OVERSIGHT ACT  
2002 PA 48  
MCL SECTIONS 484.3101 TO 484.3120**

**BY**

**Eclipse Communications, LLC  
("APPLICANT")**

**Unfamiliar with METRO Act?--Assistance:** Municipalities unfamiliar with Michigan Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act") permits for telecommunications providers should seek assistance, such as by contacting the Telecommunications Division of the Michigan Public Service Commission at 517-284-8190 or via its web site at [http://www.michigan.gov/mpsc/0,4639,7-159-16372\\_22707---,00.html](http://www.michigan.gov/mpsc/0,4639,7-159-16372_22707---,00.html).

**45 Days to Act—Fines for Failure to Act:** The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3). The Michigan Public Service Commission can impose fines of up to \$40,000 per day for violations of the METRO Act. It has imposed fines under the Michigan Telecommunications Act where it found providers or municipalities violated the statute.

**Where to File:** Applicants should file copies as follows [municipalities should adapt as appropriate—unless otherwise specified service should be as follows]:

- Three (3) copies (one of which shall be marked and designated as the master copy) with the Clerk at 11508 Honor Highway (US-31), P.O. Box 315, Honor, MI 49640
-

**Homestead Township**  
Name of local unit of government

**APPLICATION FOR  
ACCESS TO AND ONGOING USE OF PUBLIC WAYS BY  
TELECOMMUNICATIONS PROVIDERS**

By  
**ECLIPSE COMMUNICATIONS, LLC**  
("APPLICANT")

*This is an application pursuant to Sections 5 and 6 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48 (the "METRO Act") for access to and ongoing usage of the public right-of-way, including public roadways, highways, streets, alleys, easements, and waterways ("Public Ways") in the Municipality for a telecommunications system. The METRO Act states that "A municipality shall approve or deny access under this section within 45 days from the date a provider files an application for a permit for access to a public right-of-way." MCL 484.3115(3).*

*This application must be accompanied by a one-time application fee of \$500, unless the applicant is exempt from this requirement under Section 5(3) of the METRO Act, MCL 484.3105(3).*

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**1 GENERAL INFORMATION:**

- 1.1 Date: 11/30/23
- 1.2 Applicant's legal name: Eclipse Communications, LLC  
Mailing Address: 2532 Benzie Hwy  
Benzononia, MI 49616
- Telephone Number: 231-421-6279  
Email Address: billing@eclipse-communications.com  
Corporate website: www.eclipse-communications.com

Name and title of Applicant's local manager (and if different) contact person regarding this application:

Christopher Varenhorst  
Mailing Address: 1448 S. Pioneer Rd., Beulah, MI 49617

Telephone Number: 231-852-0367  
Fax Number: \_\_\_\_\_  
E-mail Address: cvarenhorst@eclipse-communications.com

1.3 Type of Entity: (Check one of the following)

- Corporation
- General Partnership
- Limited Partnership
- Limited Liability Company
- Individual
- Other, please describe: \_\_\_\_\_

1.4 Assumed name for doing business, if any: \_\_\_\_\_

1.5 Description of Entity:

1.5.1 Jurisdiction of incorporation/formation: Homestead Township, Benzie County

1.5.2 Date of incorporation/formation: 2016

1.5.3 If a subsidiary, name of ultimate parent company; N/A

1.5.4 Chairperson, President/CEO, Secretary and Treasurer (and equivalent officials for non-corporate entities). N/A

1.6 Attach copies of Applicant's most recent annual report (with state ID number) filed with the Michigan Department of Licensing and Regulatory Affairs and certificate of good standing with the State of Michigan. For entities in existence for less than one year and for non-corporate entities, provide equivalent information.

1.7 Is Applicant aware of any present or potential conflicts of interest between Applicant and Municipality? If yes, describe: None.

1.8 In the past three (3) years, has Applicant had a permit to install telecommunications facilities in the public right of way revoked by any Michigan municipality?

Circle: Yes No: X

*If "yes," please describe the circumstances.*

1.9 In the past three (3) years, has an adverse finding been made or an adverse final action been taken by any Michigan court or administrative body against Applicant under any law or regulation related to the following:

1.9.1 A felony; or



1.9.2 A revocation or suspension of any authorization (including cable franchises) to provide telecommunications or video programming services?

Circle: Yes No:  X

*If "yes," please attach a full description of the parties and matters involved, including an identification of the court or administrative body and any proceedings (by dates and file numbers, if applicable), and the disposition of such proceedings.*

1.10 [If Applicant has been granted and currently holds a license to provide basic local exchange service, no financial information needs to be supplied.] If publicly held, provide Applicant's most recent financial statements. If financial statements of a parent company of Applicant (or other affiliate of Applicant) are provided in lieu of those of Applicant, please explain.

1.10.1 If privately held, and if Municipality requests the information within 10 days of the date of this Application, the Applicant and the Municipality should make arrangements for the Municipality to review the financial statements.

*If no financial statements are provided, please explain and provide particulars.*

---

## **2 DESCRIPTION OF PROJECT:**

2.1 Provide a copy of authorizations, if applicable, Applicant holds to provide telecommunications services in Municipality. If no authorizations are applicable, please explain.

Applicant will be providing fiber to the home service in Homestead Township, Benzie County.

2.2 Describe in plain English how Municipality should describe to the public the telecommunications services to be provided by Applicant and the telecommunications facilities to be installed by Applicant in the Public Ways.

Applicant will be providing fiber to the home for the option of subscription of Internet services in Homestead Township, Benzie County.

2.3 Attach route maps showing the location (including whether overhead or underground) of Applicant's existing and proposed facilities in the public right-of-way. To the extent known, please identify the side of the street on which the facilities will be located. (If construction approval is sought at this time, provide engineering drawings, if available, showing location and depth, if applicable, of facilities to be installed in the public right-of-way).

2.4 Please provide an anticipated or actual construction schedule.

2.5 Please list all organizations and entities which will have any ownership interest in the facilities proposed to be installed in the Public Ways. None.

2.6 Who will be responsible for maintaining the facilities Applicant places in the Public Ways and how are they to be promptly contacted? If Applicant's facilities are to be installed on or in existing facilities in the Public Ways of existing public utilities or incumbent telecommunications

providers, describe the facilities to be used, and provide verification of their consent to such usage by Applicant. Applicant will be wholly responsible for maintaining the fiber optic infrastructure/facilities.

### **3 TELECOMMUNICATION PROVIDER ADMINISTRATIVE MATTERS:**

*Please provide the following or attach an appropriate exhibit.*

3.1 Address of Applicant's nearest local office; 2532 Benzie Hwy., Beulah, MI 49617

3.2 Location of all records and engineering drawings, if not at local office: Same

3.3 Names, titles, addresses, e-mail addresses and telephone numbers of contact person(s) for Applicant's engineer or engineers and their responsibilities for the telecommunications system;

3.4 Provide evidence of self-insurance or a certificate of insurance showing Applicant's insurance coverage, carrier and limits of liability for the following:

3.4.1 Worker's compensation;

3.4.2 Commercial general liability, including at least:

3.4.2.1 Combined overall limits;

3.4.2.2 Combined single limit for each occurrence of bodily injury;

3.4.2.3 Personal injury;

3.4.2.4 Property damage;

3.4.2.5 Blanket contractual liability for written contracts, products, and completed operations;

3.4.2.6 Independent contractor liability;

3.4.2.7 For any non-aerial installations, coverage for property damage from perils of explosives, collapse, or damage to underground utilities (known as XCU coverage);

3.4.2.8 Environmental contamination;

3.4.3 Automobile liability covering all owned, hired, and non-owned vehicles used by Applicant, its employee, or agents.

3.5 Names of all anticipated contractors and subcontractors involved in the construction, maintenance and operation of Applicant's facilities in the Public Ways.

**4 CERTIFICATION:**

*All the statements made in the application and attached exhibits are true and correct to the best of my knowledge and belief.*

**NAME OF ENTITY ("APPLICANT")**

\_\_\_\_ Eclipse Communications, LLC \_\_\_\_

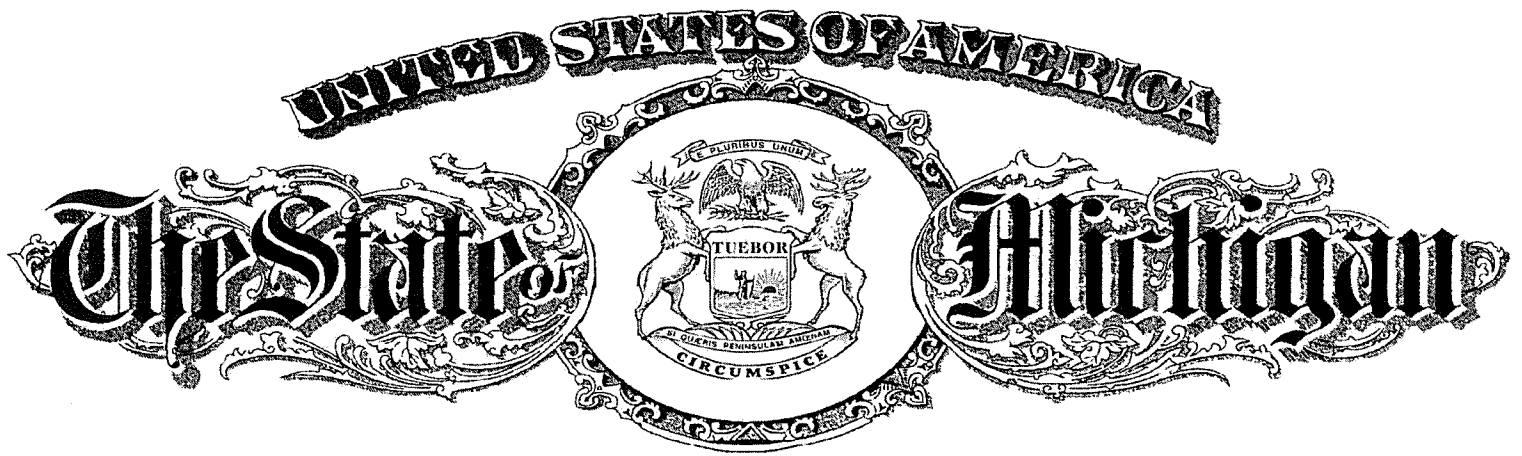
Date 11/30/23

By: *Christopher Varenhorst*

Type or Print Name: Christopher Varenhorst

Title: Owner

S:\metroapplicationform.doc



Department of Licensing and Regulatory Affairs  
Lansing, Michigan

This is to Certify That

**ECLIPSE COMMUNICATIONS LLC**

was validly authorized on March 30 , 2016, as a Michigan DOMESTIC LIMITED LIABILITY COMPANY.  
and said limited liability company is validly in existence under the laws of this state and has satisfied its  
annual filing obligations.

This certificate is issued pursuant to the provisions of 1993 PA 23 to attest to the fact that the company is  
in good standing in Michigan as of this date.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit  
given it in every court and office within the United States.



Sent by electronic transmission

Certificate Number: 21080008609

In testimony whereof, I have hereunto set my hand,  
in the City of Lansing, this 2nd day of August , 2021.

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau

***MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS***  
***FILING ENDORSEMENT***

***This is to Certify that the*** 2024 ANNUAL STATEMENT

***for***

ECLIPSE COMMUNICATIONS LLC

***ID Number:*** 801959131

***received by electronic transmission on*** November 22, 2023 , ***is hereby endorsed.***

***Filed on*** November 22, 2023, ***by the Administrator.***

***The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.***



***In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 22nd day of November, 2023.***

*Linda Clegg*

***Linda Clegg, Director***

***Corporations, Securities & Commercial Licensing Bureau***

**LARA** Corporations  
Online Filing System  
Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

**ANNUAL STATEMENT**  
For use by **DOMESTIC LIMITED LIABILITY COMPANY**  
(Required by Section 207, Act 23, Public Act of 1993)

Identification Number: 801959131

Annual Statement Filing Year: 2024

1. Limited Liability Company Name:  
ECLIPSE COMMUNICATIONS LLC

2. The street address of the limited liability company's registered office and name of the resident agent at that office:

1. Resident Agent Name: CHRISTOPHER VARENHORST  
2. Street Address: 1448 S PIONEER RD  
Apt/Suite/Other:  
City: BEULAH  
State: MI Zip Code: 49617

3. Mailing address of the registered office:

P.O. Box or Street Address: 1448 S. PIONEER ROAD  
Apt/Suite/Other:  
City: BEULAH  
State: MI Zip Code: 49617

This annual statement must be signed by a member, manager, or an authorized agent.

Signed this 22nd Day of November, 2023 by:

Signature	Title	Title if "Other" was selected
Cassandra L Sovereign	Authorized Agent	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

Decline  Accept



Benzie County Road Commission  
 11318 Main Street  
 P.O. Box 68  
 Honor, MI 49640  
 Phone 231.325.3051 / Fax 231.325.2767

Application No. \_\_\_\_\_  
 Permit No. Misc 2022  
 Issue Date 7-20-2022

**APPLICATION AND PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN  
 WITHIN THE RIGHT-OF-WAY OF; OR TO CLOSE, A COUNTY ROAD.**

**APPLICATION**

An applicant is defined as an owner of property adjacent to the right-of-way, the property owner's authorized representative; or an authorized representative of a private or public utility who applies for a permit to construct, operate, use, and/or maintain a facility within the right-of-way for the purpose outlined within the application. A contractor who makes application on behalf of a property owner or utility must provide documentation of authority to apply for a permit.

<b>APPLICANT</b>	Name: <u>Eclipse Communications, LLC</u>	<b>CONTRACTOR</b>	Company:
	Address: <u>252 Benzie Hwy., Benzonia, MI 49616</u>		Address:
	Phone No: <u>231-42-6279</u> Call No:		Phone No: Cell No:
	Fax No:		Fax No: <u>3F. 7-20-22</u>
	Email Address: <u>billing@eclipse-communications.com</u>		Email Address:

Applicant/Contractor request a permit for the following work within the right of way of a county road: Requesting permission to build fiber optic plant in the County ROW. Underground runline will be 29'-3" from CL. (circles) in dirt (circles) on (circles) w/ ev. poles, with road crossings near intersections. Boring underneath roads will be 72 inches below road bed. Underground footage: ~45,000 feet. Both sides of road.

LOCATION: County Road Pioneer Road Between Maple Road And Aylesworth Rd., & Zimmerman Rd  
 Township Homestead Section     T     R     Side of Road N S E W Property ID    

DATE: Work to begin on 7-20-2022; Work to be completed by TBD 07/20/2024

I certify and acknowledge that (1) the information contained in this application is true and correct, (2) the commencement of the work described in this application shall constitute acceptance of the permit as issued, including all terms and conditions thereof and, (3) if this permit is for commercial or residential driveway work, I am the legal owner of the property that this driveway will serve, or I am the authorized representative.

Applicant's Signature: <u>[Signature]</u>	Contractor's Signature: _____
Title: <u>Administrator</u> Date: <u>7/18/2022</u>	Title: _____ Date: _____

**PERMIT**

The term "Permit Holder" in the terms and conditions set forth on the reverse side hereof, refers to the applicant and the contractor, where applicable. By performing work under this permit, the Permit Holder acknowledges and agrees that this permit is subject to all the rules, regulations, terms and conditions set forth herein, including on the reverse side hereof. Failure to comply with any of said rules, regulations, terms and conditions shall render this permit NULL AND VOID.

<b>REQUIREMENTS</b>	FEE TYPE	AMOUNT	RECEIPT NO	DATE			
	Application Fee				Letter of Credit \$ _____	<input type="checkbox"/> Y	<input type="checkbox"/> N
	Permit Fee	<u>\$12800</u>	<u>14782</u>	<u>7-20-22</u>	Surety Bond \$ _____	<input type="checkbox"/> Y	<input type="checkbox"/> N
	Inspection Fee				Retainer Letter	<input type="checkbox"/> Y	<input type="checkbox"/> N
	Bond				Approved Plans on File	<input type="checkbox"/> Y	<input type="checkbox"/> N
	Deposit				Certificate of Insurance	<input type="checkbox"/> Y	<input type="checkbox"/> N
	Other				Attachments/Supplemental Specifications	<input type="checkbox"/> Y	<input type="checkbox"/> N
	To Be Billed						

OTHER REQUIREMENTS: All utilities including vaults / Pedestals / Hand holds / Poles / Fiber lines etc. Will be located 29' to 33' from the Center line of each road. Utilities are installed. No Aerials requested.

Recommended For Issuance By: \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: [Signature]  
 Title: Supervisor Date: 7-20-22





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Berse valley trail

Hawk's Landing

Hi Five Kennels & Gamebirds

07

Alderslead Community Church

St. Ambrose Cellars

608

608





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Magee Insurance Group 5965 E Ludington Ave Ludington, MI 49431	<b>CONTACT NAME:</b> Bryce Sanders	
	<b>PHONE (A/C, No, Ext):</b> (231) 845-5000	<b>FAX (A/C, No):</b> (231) 845-9928
<b>E-MAIL ADDRESS:</b> bsanders@mageeins.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> HOME-OWNERS INS CO		26638
<b>INSURER B:</b> AUTO-OWNERS INS CO		18988
<b>INSURER C:</b> FRANKENMUTH MUTUAL INS CO		13986
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**INSURED** Eclipse Communications LLC DBA Eclipse Communications  
2532 BENZIE HWY  
BENZONIA, MI 49616

### COVERAGES

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	33933735	07/01/2023	07/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<b>AUTOMOBILE LIABILITY</b> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			5393373500	07/01/2023	07/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			5393373501	07/01/2023	07/01/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6727931	07/01/2023	07/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

### CERTIFICATE HOLDER

### CANCELLATION

Proof Of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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