

**Homestead Township Board of Trustees**  
**Regular Meeting**  
**Homestead Township Hall**  
**11508 Honor Highway**  
**Honor, MI 49640**  
**May 5, 2008 at 7:00P.M.**

A regular meeting of the Homestead Township Board was called to order at 7:00 p.m., by Chair Cathy Demitroff.

**Present:** Cathy Demitroff, Shelley Rosa, Mary Geetings, and Zelda Gray. Absent Matt Miller

**Also present:** Frank Walterhouse, Roger Hubbell, Virginia Anton, Debra Donley, Jennifer Smeltzer, Ray Frank, Jeff Morse, Denis Rokicki, Todd Warren, Marlene Wood-Zylstra, Mercedes Smith, Katrina Smith, Calvin Smith, Aaron , and Nate Brown

The entire audience participated in the Pledge of Allegiance.

**APPROVE AGENDA:** Motion by Rosa to approve the agenda as amended, to include Opening of the Bids for Fertilization in Park, and to include improvements to the Flower Bed, under New Business. Also, amend the date for approval of minutes to April 7th.. Support Gray. All Ayes. Motion Carried.

**APPROVAL OF MINUTES:** Motion by Rosa to accept the April7th minutes as presented. Support Gray. All Ayes. Motion Carried.

**TREASURER'S REPORT:** Motion by Geetings, support Demitroff to accept the Treasurer's Report as presented. All Ayes. Motion Carried.

**CLERK'S REPORT:** Motion by Rosa, support Demitroff to accept the Clerk's Reports as presented. All Ayes. Motion Carried.

**APPROVAL OF BILLS:**

**General Fund** - Motion by Gray to pay the General Fund Bills. Support Rosa. Roll Call. All Ayes. Motion Carried.

**Fire Millage** - Motion by Rosa, support Demitroff to pay the Fire Department Bills. Roll Call. All Ayes. Motion Carried

**Park Bills:** - Motion by Rosa, support Demitroff to pay the Park and Rec bills. Roll Call. All Ayes. Motion Carried.

**CORRESPONDENCE:** Sleeping Bear Dunes National Lakeshore Public Input notice June 3, at Platte River Elementary School.

Michigan Planning Enabling Act and the recent Amendments to the Michigan Zoning Enabling Act - Meeting May 15

**PUBLIC IN-PUT -**

Marlene Wood-Zylstra - Coordinator for the Benzie County Recycling asked the board for their support in the Benzie County Solid Waste Advisory Committee's research of extending the residential Countywide Recycling Program to include businesses. She thanked the board for their time and distributed a Resolution that they could review.

Ray Frank - Candidate for 101 District, introduced himself to the board and audience.

Jeff Morse - Candidate for Sheriff of Benzie County introduced himself to the board and audience.

Virginia Lee Anton - Lives on Cinder road. She informed everyone about a neighbor across the road from her that has thrown their trash (in trash bags) in the woods, behind their house. She has contacted 2 members of the Twp Board, who have contacted the Health Dept. She also contacted them two weeks ago, and nothing at this point has been done.

Denis Rokicki - Chair, Park and Rec Committee - Introduced himself and spoke briefly of the plans for the Park.

Todd Warren - Member of the Park Committee - also involved in the Skate Park Committee, thanked the committee for the use of the hall for the teen dance. He informed us of their quest for the Tony Hawk Grant, and how they need to show community involvement and commitment.

Jeff Morse - Leader of Eagle Scouts, wanted to let the audience, especially the park committee members know that the Eagle Scouts are always looking for community projects to earn their badges.

Public In-Put Closed. 7:25

**NEW BUSINESS** - Lawn Care bids for the Softball Fields. Two bids were submitted

Northern Greenlawn - Fertilization and Weed Control for upper field and grub control bid, was for \$708.00

For the Bowl Area - \$112.00 with no cost to apply round up along the fence lines.

Tru Green - Fertilization and Weed Control for upper field and grub control bid was for \$766.50

For the Bowl Area - \$270.00

Motion by Rosa to accept Northern Greenlawn's total bid of \$820.00, for the 2008 summer season. Support Geetings. Roll Call. All Ayes. Motion Carried.

**Coho Festival** - Would like to use the Twp Hall for a Pancake Breakfast on June 15th. Motion by Gray to allow the Coho Festival the use of the Twp Hall for a Pancake Breakfast. Support Rosa. All Ayes. Motion Carried.

**Meeting Information** - It is important for all members of the board to have the Agenda, and any material that will need to be addressed to the board before the meeting, so they can make proper, objective decisions. Motion by Rosa to have all material to Mary one week before the meeting, she will mail this information to the trustees. The board understands that there may be some last minute material, and it will be at the board's discretion, that it may or may not be voted on. Support Demitroff. All Ayes. Motion Carried.

**Walk Way Flower Beds** - The Flower bed needs to be maintained. Deborah Donley who is a girl scout leader has volunteered her and her girls to weed and replace the mulch, as the girls are always looking for ways to earn their badges.

## **OLD BUSINESS**

### **Agreement with Rd Commission for Sweeping Gravel -**

Motion by Rosa to adopt the contract between the County Rd Commission and the Twp Board. The terms of the agreement under #2, will read. " The Board shall perform maintenance work under the direction of the "Township Board." Support Demitroff. All Ayes. Motion Carried.

### **Agreement for Concession Stand, Rental Starting May 2008-**

Much discussion took place about the concession stand in regards to permits from the Health Dept and the

inspection of the concession stand. During the discussion, Frank Walterhouse who had submitted a contract leasing the stand, withdrew his contract. Cathy will set up an appointment with the Health Dept., to find out all that needs to be done, to operate the stand.

## **FIRE DEPARTMENT**

Four runs for the month of April - Twenty Five runs for the year.

## **JOINT PLANNING**

**Resolution** - A resolution for the Joint Master Plan was distributed to the board for review. Motion by Rosa to adopt the resolution for the Joint Master Plan. Support Demitroff. All Ayes. Motion Carried.

**Budget** - A copy of the proposed budget was distributed. Motion by Rosa to adopt the budget for the 2008 / 2009 Fiscal year for the Joint Planning Dept. Support Gray. All Ayes. Motion Carried.

**Zoning Administrator Recommendation** - Four Candidates were chosen to be interviewed. Four members of the board were chosen to do the interviewing. The final interview came down to 2 people, Mark Ritter, and Roger Williams. The Joint Planning Dept. proposed to the Twp Board to hire Roger Williams as the Zoning Administrator. The Twp's will pay the monthly stipend of \$1,000 and any out of pocket expenses on a monthly basis at the time of the JPC meeting. Motion by Rosa to accept the Joint Planning's Recommendation to hire Roger Williams as the Zoning Administrator. Support Demitroff. All Ayes. Motion Carried.

**Master Plan Amendment** - Pg 40 was distributed to the board to replace in their Master Plan books.

## **BEGINNING BALANCES**

The Beginning Balances for the 2008 - 2009 Fiscal Year are as follows:

- General Fund - \$176,501.42
- Fire Impro - \$ 45,969.84
- Fire Dept - \$ 53,913.90
- Park and Rec \$ 2,020.41

Motion by Gray to adopt the beginning balances for the 2008 - 2009 fiscal year. Support Rosa. All Yes. Motion Carried.

## **PUBLIC IN-PUT**

Roger Hubbell - Thanked the board for approving the Master Plan, and for recommending Roger Williams as the Zoning Administrator.

Katrina Smith - The Skate Park / Recreation park would like to use the Twp Hall and the Twp Park for a Carnival on June 22. Motion by Gray to allow the Skate Park/Twp Park Committee to use the Twp Hall and Park for a Carnival on June 22. Support Rosa. All Ayes. Motion Carried.

Virginia Anton - Do we have someone in charge of enforcing clean up?

## **Any other business to come before the board -**

**Use of Twp Hall** - Employees from the Benzie County Sheriff's Office are asking to use the Twp Hall for a Benefit Pancake Breakfast for one of their co-worker's daughter, who has Leukemia. Motion by Demitroff to allow the use of the Twp Hall for a Benefit Fund Raiser for Katelin on May 17, 2008. Support Gray. All Ayes. Motion Carried.

**Late Invoice** - Motion by Rosa to pay Cole's Snowplowing for the month of March. Support Gray. Roll Call. All

Ayes. Motion Carried.

**Adjourn:** Motion by Gray to Adjourn. Support Rosa. Adjourn 8:35.

Respectfully submitted,

Mary Geetings, Clerk  
Cathy Demitroff, Supervisor