

**Homestead Township Board of Trustees**  
**Regular Meeting**  
**Homestead Township Hall**  
**11508 Honor Highway**  
**Honor, MI 49640**  
**March 7 , 2011**

A regular meeting of the Homestead Township Board was called to order at 7:00 p.m., by Chair, Cathy Demitroff.

Present by Roll Call: Cathy Demitroff, Shelley Rosa, Mary Geetings, Carol Moore, and Matt Miller

Also present: Bob Rosa, Frank Walterhouse, Jeff Pataky, Andy Loveland, Ingemar Johannson, Sue Miller, Chris Pataky, Bev Holbrook, Cindra Moore, Connie McMorris, Joy Brozoski, and Bob Rosa.

The entire audience participated in the Pledge of Allegiance.

APPROVE AGENDA: Motion by Rosa to approve the agenda with additions, to include Concession Stand, Minutes from the 21st Workshop and Hall Use for the Coho Festival. Support Miller with additions. All Ayes. Motion Carried.

APPROVAL OF THE FEBRUARY 7th and the 21st WORKSHOP MINUTES:

Motion by Moore to accept the February 7th minutes as presented. Support Miller. All Ayes. Motion Carried.

Motion by Miller to accept the February 21st workshop minutes as presented. Support Moore. All Ayes. Motion Carried.

REPORTS: - Treasurer's: Motion by Miller to accept the Treasurer's Report as presented. Support Moore. All Ayes. Motion Carried.

Clerk's: Motion by Miller to accept the Clerk's Reports as presented. Support Moore. All Ayes. Motion Carried.

Zoning Administrator's, Supervisor's: Motion by Moore to accept the Zoning Administrator's, and Supervisor's reports as presented. Support Rosa. All Ayes. Motion Carried.

JPC Report: None

APPROVAL OF BILLS: General - Motion by Rosa to pay the General Fund Bills. Support Moore. Roll Call. All Ayes. Motion Carried.

Fire Mileage - Motion by Rosa to pay the Fire Department Bills. Support Miller. Roll Call. All Ayes. Motion Carried.

CORRESPONDENCE: American Cancer Society, Benzie Community Water Council, Inc.,

NWMCOG Leadership Summit.

PUBLIC IN PUT: None

BENZIE BUS: Sue Miller did a presentation with statistics on the Benzie Bus, since it has been in operation. Benzie Bus is going for a renewal mileage on May 3rd.

Ingemar Johansson approached the board and audience, not as a board member of the Benzie Bus, but as a friend asking all to vote on May 3rd. A brochure, an endorsement and a contribution request was distributed to everyone.

Jeff Pataky an audience member, who works for Bata Bus of Traverse City, commented on the great working relationship that Bata Bus has with the Benzie Bus, they value their relationship.

**FIREWORKS & DISPLAYS:** Jeff and Chris Pataky presented to the board guidelines and permits required, to operate a fireworks business out of their home on 14216 Honor Highway. Their business would provide fire work shoots, and the retail sale of smaller type fireworks that are legal to sell in Michigan.

Motion by Moore to adopt the compliance NFPA 1123 /1124/ 1126 guidelines. The business will provide an insurance policy renewal not less than \$500,000 and upon request of the township an inspection of their premises. Rescind Motion.

Motion by Moore to require the applicants to submit:

A completed Application for Fireworks Display Permit.

Proof of training and qualifications (competency and proper licenses or permits).

Proof of financial responsibility (valid insurance or bond)

A general plan outlining how the display will be conducted and

Demonstrate knowledge of recommended safety requirements outlined in NFPA 1123/ 1124 and 1126.

The applicants must be 21 years of age or older.

An inspection may take place anytime upon request from the Homestead Twp Board.

Support Rosa. All Ayes. Motion Carried.

**NEW BUSINESS:** General Appropriations Act - Motion by Rosa to adopt the General Appropriation Act. Support Miller. All Ayes. Motion Carried.

**Budget Approval:** Motion by Rosa to adopt the Budget Resolution presented to this board:

General Fund - \$355,600  
Fire Fund - \$ 84,487  
Parks and Rec - \$ 34,558  
Park and Rec Equip- \$ 903  
Fire Improve Fund \$ 110,141  
Joint Planning \$ 32,970

Support Miller. All Ayes. Motion Carried.

**New Fiscal Year Motions:** Motion by Geetings to use the Honor State Bank as the Depositor for the 2011 / 2012 fiscal year. Support Miller. All Ayes. Motion Carried.

Motion by Geetings to use the Central State Bank as the Depositor for our CD for 2011 / 2012 fiscal year. Support Moore. All Ayes. Motion Carried.

Motion by Rosa to hold the Township Board Regular Meetings on the first Monday of the month for the 2011/2012 fiscal year, unless a holiday falls on Monday, then the meetings will be held on the first Tuesday of the month, to hold the meetings at 7:00 p.m. at the Homestead Township hall, and to post the meetings in the Record Patriot. Support Moore. All Ayes. Motion Carried.

Motion by Rosa to conduct the Homestead Township Regular Board meetings according to Robert's Rules in Plain English. Support Miller. All Ayes. Motion Carried.

Motion by Geetings to approve "Truth in Taxation" for Homestead Townships. Support Miller. All Ayes. Motion Carried.

Advertise for Park Maintenance: Motion by Rosa to place an ad in the Record Patriot for 2 weeks for a Park Maintenance Person, and to include the lawn in front of the building. The sealed and marked bids will be opened at the April meeting. Support Moore. All Ayes. Motion Carried.

Lawn Fertilization for Park: Motion by Rosa to accept Northern Greenlawn Inc.'s bid for lawn fertilizer for the Homestead Twp Park for the summer of 2011, for \$798.00, (seven hundred and ninety eight dollars) the same price as last year. Support Moore. Roll Call. All Ayes. Motion Carried.

Hall Usage: Motion by Miller to allow the Coho Festival the use of the Twp Hall on either May 8th or June 19 for a Pancake Breakfast, and the use of the Twp Park for a Ball Tournament August 23rd and 24th. Support Moore. All Ayes. Motion Carried.

JPC Appointments: Motion by Demitroff to re-appoint Fred Poynor and Jessica Wooten to a three year term each on the Homestead Inland Joint Planning Commission. Support Miller. All Ayes. Motion Carried.

Concession Stand: The cost to have the water tested in the Park is \$50.00 and the Food License is \$195.00.

Motion by Rosa to run an ad in the Record Patriot seeking someone to run the concession stand for a minimum bid of \$250.00 (two hundred and fifty dollars). The ad should run for 2 weeks. The sealed, marked bids will be opened at the April meeting. Support Moore. All Ayes. Motion Carried.

#### OLD BUSINESS:

Assessor Contract - The assessor is an employee, and therefore cannot have a contract. Motion by Miller to accept the following changes made between the Assessor and the Homestead Twp Board.

#2. The assessor will receive the Federal Mileage rate upon written receipt of miles driven.

#4. The assessor will be present at the Township Board Meetings when requested by the Township Supervisor, Clerk and or Trustees.

#7. The Assessor will receive no increase. She will be paid \$11.40 per parcel. Parcel count currently is 2005.

#8. If she needs to travel to Lansing for a tribunal hearing an additional \$50.00 in pay will be given, along with a \$20.00 food allowance for the day, along with mileage.

#9. The Board of Review members will set the dates for Board of Review and will consult the Assessor out of courtesy

Support Moore. Roll Call. Geetings - Yes, Moore - Yes, Miller - Yes, Rosa - Abstain, Demitroff - Yes. Motion Carried.

Fire Department - 5 (five) Runs for February

Policy and Procedures - Currently being worked on

PUBLIC IN PUT: Cindra Moore - Does the Township have any property for the use of a Community Garden? There are 2(two) groups of people that have come together as one, and have formed a Garden Club, and would like to collaborate with the School Grant Program on a garden spot. Cindra will come back to the board, once she finds out where the school is going to put there garden in at.

Bob Rosa - Can the Coho Festival use the dishes in the cupboard for their pancake breakfast?

The dishes locked up in the kitchen, are the Fire Departments. Frank will ask the members of the Fire Department if the Coho Festival can use the dishes.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD: A Level II Commercial Energy Audit from the Northwest Michigan Council of Government was distributed to the board for their information.

Clean Up Day - with the cost of fuel, we should double check the Fuel Surcharge.

The Clerk will be on vacation from March 24 through March 31st. The board will not have the financials until the Saturday before the meeting.

ADJOURN: Motion by Miller to Adjourn. Support Moore. All Ayes. Motion Carried.

Respectfully submitted

Mary Geetings, Clerk Cathy Demitroff, Supervisor