

Homestead Township Board of Trustees
Regular Meeting
Homestead Township Hall
11508 Honor Highway
Honor, MI 49640
June 6, 2011

A regular meeting of the Homestead Township Board was called to order at 7:00 p.m., by Chair, Cathy Demitroff.

Present by Roll Call: Cathy Demitroff, Shelley Rosa, Mary Geetings, Carol Moore, and Matt Miller

Also present: Bob Rosa, Frank Walterhouse, Andy Loveland, Ken Gokey, Craig Baker, Butch Garber, Rick Frederick Craig Johnson, Sharry Taylor, Bev Holbrook, Bill Hutchins, Shari Coykendal, Dan Moore, Mr. Zirkel, Jeri and Mike Thompson, Jim Demitroff, and Shane Gonyon.

The entire audience participated in the Pledge of Allegiance.

APPROVE AGENDA: Motion by Rosa to approve the agenda with additions, to include Concession Stand under Public In Put, Roof for Homestead Cemetery and Zoning Money under new business. Support Miller with additions. All Ayes. Motion Carried.

APPROVAL OF THE APRIL 4th MINUTES:

Motion by Moore to accept the May 2, minutes as presented. Support Miller. All Ayes. Motion Carried.

REPORTS: - Treasurer's: Motion by Miller to accept the Treasurer's Report as presented. Support Moore . All Ayes. Motion Carried.

Clerk's: Motion by Miller to accept the Clerk's Reports as presented. Support Moore . All Ayes. Motion Carried.

Motion by Miller to transfer Homestead Twp's portion / percentage from General Fund into the Joint Planning Account. Support Rosa . All Ayes. Motion Carried.

Zoning Administrator's: Motion by Moore to accept the Zoning Administrator's, report as presented. Support Rosa . All Ayes. Motion Carried.

Supervisor's, JPC, and Park Report: Motion by Rosa to accept the Supervisor's, JPC, and the Park Report as presented. Support Miller. All Ayes. Motion Carried.

APPROVAL OF BILLS: General - Motion by Moore to pay the General Fund Bills. Support Miller. Roll Call. All Ayes. Motion Carried.

Fire Mileage - Motion by Moore to pay the Fire Department Bills. Support Miller. Roll Call. All Ayes. Motion Carried.

Park and Rec Bills - Motion by Moore to pay the Park and Rec Bills. Support Miller. Roll Call. All Ayes. Motion Carried.

JPC Bills - Motion by Miller Support Moore to pay the JPC bill. Roll Call. All Ayes. Motion Carried.

CORRESPONDENCE: Snowmobile Patrol Winter of 2010/11, - thank you from Rory Heckman. Annual Postal Food Drive - thank you from Jeffie Lynch Jones. Engineer Regulatory Program.

PUBLIC IN PUT: None.

Concession Stand - Ken Gokey submitted his expenses since operating the concession stand. He has painted the floor, put a screen across the front of the concession stand window, that was requested by the health inspector, and has ordered a thermal control element for the pop corn machine which needs to be replaced. Motion by Rosa to reimburse Ken Gokey in the amount of \$73.90 for his expenses. Support Miller. Roll Call. All Ayes. Motion Carried.

Park Advisory Committee - Bob Rosa reported that 2 motions were made by the Park Advisory Committee - To advertise for engineer bids to fix the erosion problem at the park, and second to advise the board to keep the spill ways cleaned from gravel.

Green Team Recommendations - Andy Loveland presented the Green Team's Recommendations:

Electric - Glen Lake Electric - LED Lights 30 Watts for \$2,684.00

Heating and Cooling - LD Heating \$14,320.00

Windows - Portland Building (without window covering) \$ 2,820.25

Hall Insulation - Homestead Construction \$ 8,350.00

Motion by Rosa to accept the Green Team's Recommendations on everything, except window coverings. Support Moore . Roll Call. All Ayes. Motion Carried.

NEW BUSINESS: Fire Dept HB Improvement Fund Budget - This had already been approved. Cathy to verify with auditor.

Summer Lunch Program - Motion by Rosa to allow the summer lunch program the use of the Twp Hall starting June 13, until the end of August. Support Miller. All Ayes. Motion Carried.

Homestead Cemetery Shed Roof - The roof on the shed at Homestead Cemetery ,and the air vents on both buildings at the cemeteries need repairs. Motion by Rosa to run an ad in the paper for bids to repair the roof at Homestead and the air vents on each building at Homestead and Champion Hill cemeteries. Support Miller. All Ayes. Motion Carried.

OLD BUSINESS: Park Erosion - Motion by Moore to get bids from an engineer to correct the erosion in the park, and to place ads in the Benzie Patriot, and the Record Eagle (Sunday's paper only) for 2 weeks. Bids to be opened at the July meeting. Support Rosa . All Ayes. Motion Carried.

Spill Ways - Should we run an ad to clean out the spill ways? Why can't the spill ways be cleaned out when the engineering / landscaping takes place? There will be no ad placed in the paper for engineer bids. We need to have Specs and drawings before we place ads in the papers.

Medical First Responders - Motion by Rosa to allow the Fire Dept Medical First Responders to volunteer their time with monthly reports submitted to the board for 1 full year. Support Moore . All Ayes. Motion Carried.

Fire Dept - 10 Runs for the month.

DJ Electrical Services. LLC - A quote was submitted from DJ Electrical Services to replace a light in the park for the amount of \$580.00. If the ballast is not bad, the cost would be \$460.00.

Motion by Rosa to hire DJ Electrical to change the light in the park. Support Miller. Roll Call. All Ayes. Motion Carried.

Fire Mileage - Permission was granted to Frank Walterhouse to submit a renewal to the county for the Fire Mileage.

PUBLIC IN PUT: Sharry Taylor - Cinder Road . If you do not have firstresponders, than your insurance would be cheaper, what is the increase onyour insurance with Medical First Responders?

Bob Rosa - Carol I appreciate what you do and how you look out for theresidents and tax payer of Homestead Township, but after seeing the responseour Fire Department gave to the accident here on US 31, I feel the MFR's area good thing for our township.

Homestead Township Fire Department - First Responder/Rescue ServicePolicy:

Motion by Rosa . Support Miller to adopt the Homestead Township FireDepartment, First Responder/Rescue Service Policy. All Ayes. MotionCarried.

Homestead Township Fire Department - HIPAA Guidelines for Emergency ServiceAgencies: Motion by Miller. Support Rosa , to adopt the HomesteadTownship Fire Department HIPAA Guidelines for Emergency Service Agencies:All Ayes. Motion Carried

Homestead Township Fire Department - Mutual Aid Agreement Letter ofUnderstanding between the Homestead Township Fire Department and BenzieCounty EMS . Motion by Miller. Support Rosa to adopt the Homestead TownshipFire Department, Mutual Aid Agreement / Letter of Understanding between theHomestead Township Fire Department and Benzie County EMS . All Ayes. MotionCarried.

Motion by Rosa to adopt the toning out of Station 6 Rescue MFR's along withBenzie EMS for r Homestead and Platte Township 's. Support Miller. AllAyes. Motion Carried.

ANY OTHER BUSINESS TO COME BEFORE THE BOARD: None

ADJOURN: Motion by Moore to Adjourn at 9:20. Support Miller. All Ayes.Motion Carried.

Respectfully submitted

Mary Geetings, Clerk Cathy Demitroff, Supervisor