

**Homestead Township Board of Trustees  
Regular Meeting  
Homestead Township Hall  
11508 Honor Highway  
Honor, MI 49640  
July 5 , 2011**

A regular meeting of the Homestead Township Board was called to order at 7:00 p.m., by Chair, Cathy Demitroff.

Present by Roll Call: Cathy Demitroff, Shelley Rosa, Mary Geetings, Carol Moore, and Matt Miller

Also present: Bob Rosa, Frank Walterhouse,

The entire audience participated in the Pledge of Allegiance.

**APPROVE AGENDA:** Motion by Rosa to approve the agenda with one addition, to include Truth and Taxation, under new business. Support Miller with addition. All Ayes. Motion Carried.

**APPROVAL OF THE JUNE 6th MINUTES:**

Motion by Moore to accept the June 6th, minutes with corrections. Support Miller with corrections. All Ayes. Motion Carried.

**REPORTS:** - Treasurer's: Motion by Miller to accept the Treasurer's Reports as presented. Support Moore . All Ayes. Motion Carried.

**Clerk's:** Motion by Miller to accept the Clerk's Reports as presented. Support Moore . All Ayes. Motion Carried.

Zoning Administrator's, Supervisor's, JPC, and Park Report: Motion by Miller to accept the Zoning Administrator's, Supervisor's, JPC, and the Park Report as presented. Support Rosa . All Ayes. Motion Carried.

**APPROVAL OF BILLS:** General - Motion by Moore to pay the General Fund Bills. Support Miller. Roll Call. All Ayes. Motion Carried.

Fire Mileage - Motion by Miller to pay the Fire Department Bills. Support Moore . Roll Call. All Ayes. Motion Carried.

Park and Rec Bills - Motion by Miller to pay the Park and Rec Bills. Support Moore . Roll Call. All Ayes. Motion Carried.

JPC Bills - Motion by Miller. Support Moore to pay the JPC bill. Roll Call. All Ayes. Motion Carried.

**CORRESPONDENCE:** Benzie County Renewal Mileage. Benzie County Conservation District.

**PUBLIC IN PUT** - None

**NEW BUSINESS**

Cemetery Roof Bids - One bid was submitted from Peace of Mind Roofing LLC, Whitney Carris. Motion by Moore to reject the bids from Whitney Carris and to run an ad in the paper for bids, and to contact Whitney Carris to have his bid broken down and clarified. Support Rosa . All Ayes. Motion Carried.

Motion by Rosa to state in the bids for roof repairs, that we want asphalt shingles, gable end vents, drip edge, ice and water shields, to remove the old shingles, clean up, replace any boards that need to be replaced, and we want 15 year warranty shingles. Support Miller. All Ayes. Motion Carried.

Truth and Taxation - Motion by Miller to adopt the Truth and Taxation report submitted. Support Moore . All Ayes. Motion Carried.

Amend Fire Budgets - Funds have not been transferred at this point, we will approve transfer when they take place.

Decommission Property, 1758 Pioneer Road - a letter from Fannie May's attorney has been received, wanting to know what Fannie May needs to do to correct the Zoning Violation. At this time we will take no action. Fannie May will need to correct the zoning violation, before the property can be sold.

#### **OLD BUSINESS -**

Park Erosion - Elmer's drew up (for free) a blue print that was presented to the board with their recommendations that would repair the erosion problem at the Park. Motion by Miller to go out for bids, using the blueprint from Elmer's, to run an ad in the Record Patriot, and the Grand Traverse Insider, for 2 weeks, and to include the corrective problem for the spill way at the top of the park. The ad will state to contact the office for a copy of the blue print. The bids will be opened at the August 1 st meeting. Support Rosa . All Ayes. Motion Carried.

Fire Department - 12 runs for the year. We had a mobile home that was totally destroyed, believe it was arson, the home had been vacant. We left the scene at 11:00, we were back at 3:30, this time the garage was on fire. Fireman Bill Hutchins, sprained his ankle, and is currently on medical leave while on this run. Two days later the mobile home was on fire again.

Property is located at 11966 Ellsworth Rd. The property is a mess, it most likely will end up in probate, the current owner is in the Maples.

The MFR, are not running on any calls, as the license has not been approved, this takes time. A social time will hopefully take place at the next fire department meeting on August 7, between the Homestead Twp Board and the Fire Department members.

Discussion took place regarding back ground checks on the current fire department members, and the MFR. Motion by Rosa to allow Cathy to research this with the Benzie County Sheriff's office. To ask the sheriff's office to do a complete background check on each member of the department, and to notify the board, if there is anyone on the department, that should not be serving, based on his / or hers past or present history. Support Moore . All Ayes. Motion Carried.

Policies and Procedures - Continue to work on these.

**PUBLIC IN PUT** - Bob Rosa - Regarding the blue print, asphalt paving details, are you going to require that information that is on the blue print in your bids? I suggest you take the compacted percentage off of the blue print. The board agreed that the percentage should be taken off of the blue print.

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD** - Blinds for the windows through the grant process, call for thermal covering. We will go out for bids for the windows in the hall, and Shelley will research the window covering for the offices.

Skate Park - Once again, vandalism is taking place at the skate park. Tables are being destroyed, the bath house portage johns have been tipped over numerous times. Frank has spoken with some young adults seen at the skate park regarding this. He also has seen a decline in the number of people that are picnicking at the park, as a result of the skate park.

Cathy will contact Fortress Security and get suggestions from them regarding cameras up at the park.

Electric Outlet - on the outside of the bathhouse. Dave Packer will put an electrical outlet on the outside of the bath house for \$100.00. This suggestion came from the Relay for Life group, who will be using the park the weekend of August 13. Motion by Rosa to hire Glen Lake Electric to install an electrical outlet on the outside of the bathroom at

the park for \$100.00. Support Miller. Roll Call. All Ayes. Motion Carried.

Park Score Board - Motion to allow Frank to contact someone regarding the score board for maintenance repairs. Support Miller. All Ayes. Motion carried.

Batting Cages - are not working, only one was working last year.

ADJOURN - Motion by Miller to adjourn at 8:55. Support Moore . All Ayes. Motion Carried.

Respectfully submitted

Mary Geetings, Clerk Cathy Demitroff, Supervisor