

**Homestead Township Board of Trustees**  
**Homestead Township Hall**  
**11508 Honor Highway**  
**Honor, MI 49640**  
**REGULAR MEETING**  
**April 1, 2013**

A regular meeting of the Homestead Township Board was called to order at 7:00 p.m., by Chair, Jessica Wooten.

Present by Roll Call: Dan Moore, Jessica Wooten, Shelley Rosa, Vicki Sager, and Andy Loveland. Absent Mary Geetings

Also Present: Frank Walterhouse, Toni, George, and Travis Hillier, Tim Markey, AJ Zirkel, Janelle Miller Zirkel, Jeff Stratton, and Mike Mead.

The entire audience participated in the Pledge of Allegiance.

APPROVE AGENDA: Motion by Rosa to approve the agenda as presented. Support Loveland. All Ayes. Motion Carried.

APPROVAL OF THE MARCH 4th, 2013 MINUTES:

Motion by Rosa to accept the March 4th minutes as presented. Support Wooten. All Ayes. Motion Carried.

Motion by Wooten to accept the March 4th Budget Minutes as presented. Support Rosa. All Ayes. Motion Carried.

Motion by Rosa to accept the March 12th Special Minutes with correction to the title and date. Support Wooten with corrections. All Ayes. Motion Carried.

CONSENT REPORTS:

Treasurer, and Clerk's reports

Motion by Rosa to amend the beginning budget balance to \$314,622.62. Support Wooten. Roll Call. All Ayes. Motion Carried.

BSA Software - Motion by Wooten to approve the cost for the BSA software if it is compatible with the County. Support Loveland. Roll Call. All Ayes. Motion Carried.

Motion by Wooten to amend the General Fund Account: Move \$100.00 from Contingency Account to Cemetery Account, and to move \$200.00 from Contingency Account to Payroll Tax Account. Support Rosa. Roll Call. All Ayes. Motion Carried.

Motion by Wooten to amend the JPC Account: Move \$200.00 from Planning Meeting Account to Supplies Account. Support Rosa. Roll Call. All Ayes. Motion Carried.

APPROVAL OF BILLS - General and JPC - Motion by Wooten to pay the General Fund and the JPC Bills. Support Rosa. Roll Call. All Ayes. Motion Carried.

Fire - Motion by Wooten to pay the Fire Dept Bills. Support Rosa. Roll Call. All Ayes. Motion Carried.

Waterway Bid - Motion by Wooten, to accept the contract / bid from Waterway to inspect all the hoses and ladders. Support Loveland. Roll Call. All Ayes. Motion Carried.

Fire Dept Officers. Motion by Wooten to accept the Fire Department Officers AJ Zirkel - Assistant Chief, Ron Stachnik - Captain, Butch Garber - Lieutenant, Tim Markey - Safety Officer, Andy Loveland - Training Officer and Rick Frederick - Maintenance Officer. Officers will need 2 years training in County and State. Support Sager. Roll

Call. Sager - yes, Moore - yes, Wooten - yes, Rosa - yes, and Loveland Abstain. Motion Carried.

Nicole Ghastin will come on board as a Medical First Responder.

CORRESPONDENCE - MTA Meeting, Food Service License

Food Service License - Motion by Rosa to pay for the Food Service License for the Twp Hall, but to wait to pay the Park License until after an ad is place in the paper to see if anyone want to run the concession stand. Support Loveland. Roll Call. All Ayes. Motion Carried

PUBLIC IN PUT - Eagle Scout Project - The cost will be \$395.00. Thus far, \$125.00 has been donated. Motion by Wooten to approve up to \$300.00 from the Park and Rec Budget towards the Eagle Scout Project. Support Loveland. Roll Call. All Ayes. Motion Carried.

NEW BUSINESS - Amendment to the Fire Department Policy - Motion by Wooten to change the policy to read: The Township has in place a set of personnel policies for the Homestead Township Fire Department (FD Policy). Policy No. 117 of the FD policy provides specifically for dismissal of personnel "for cause". The Township Board desires to amend its FD policy so that dismissal is "at will". Support Moore. Roll Call. All Ayes. Motion Carried.

MTA Zoning Workshop - Motion by Wooten to pay \$55.00 per member for Zoning Training. Support Rosa. Roll Call. All Ayes. Motion Carried.

Tanker Bids - Bids will go out April 2. The sealed bids will be sent to the PO Box 315, they have 90- days.

Cemetery Lawn Care - An ad will be placed in the paper for approval at the May meeting.

OLD BUSINESS - Concession Stand Bid - Motion by Wooten to place an ad for \$200.00 to run the concession stand for the summer of 2013. Support Loveland. Roll Call. All Ayes. Motion Carried

Park Maintenance Bid - Motion by Wooten to accept a 2 year contract for \$4,000 dollars per year awarded to Frank Walterhouse, from April 1, 2013, through October 31st, 2014. Support Moore. Roll Call. All Ayes. Motion Carried.

Sexton Contract - 3 bids were submitted. Motion by Rosa to award the Sexton 4 year contract to Eric Fernelius. Support Moore. Roll Call. All Ayes. Motion Carried.

Fertilization Bid - Motion by Wooten to accept the bid from Northern Greenlawn for Fertilization for the 2013 summer. Support Moore. Roll Call. All Ayes. Motion Carried.

Tree Proposal - Cemeteries. - Motion by Wooten to accept the bid from Steve Fouch to fertilize and spray the trees in the cemeteries for the cost of \$1,200.00. Support Loveland. Roll Call. All Ayes. Motion Carried.

Clean Up Day Motion by Wooten to send out post cards that contain a questionnaire. On clean up day, they are required to bring the card with them when they bring their loads as proof of residency. We will also advertise in the paper. Support Rosa. Roll Call. All Ayes. Motion Carried.

PUBLIC IN PUT - Frank Walterhouse - Valley Road - Suggest we have our attorney review all of our contracts.

Motion by Wooten to hold our Special meeting on April 15th at 6:00 p.m., will have it on April 17, in case Mary cannot make it. Support Rosa. All Ayes. Motion Carried.

ADJOURN: Motion by Wooten. Support Moore to adjourn. Adjourn at 8:55

Respectfully submitted

Mary Geetings, Clerk  
Jessica Wooten, Supervisor  
Vicki Sager - Dep Clerk

